

**PURCHASE ORDER**

DOC # 82084

ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY

Burgos St., LaPaz, Iloilo City

Supplier : <b>CIRCULO HOTEL, INC.</b>	P.O. No. : 2025-04-075
Address : Circulo Convention Hill, Pueblo de Panay Township, Dinginan, Roxas City	Date : March 28, 2025
TIN : 010-126-568-00000	Mode of Procurement : Lease of Venue

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Burgos Street, La Paz, Iloilo City</u>	Delivery Term : <u>April 1-4, 2025</u>
Date of Delivery : _____	Payment Term : <b>CHARGE</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	nights	<b>ACCOMODATION</b> Accommodation good for 3 nights for 12 pax @ 900.00 per pax	3	10,800.00	32,400.00
2	pax	<b>VENUE WITH CATERING</b> Day 1 - April 2, 2025 AM SNACKS *Lomi *Toasted bread *Bottled Juice LUNCH *Soup: Cream of Mushroom *Main Course: Roasted Chicken, Carne Frita *Dessert: Mango Float *Drinks: Sakto bottle *Steamed Rice PM SNACKS *Mini siopao *Bottled juice Day 2 - April 3, 2025 AM SNACKS *Spaghetti *Toasted Bread *Bottled Juice LUNCH *Soup: Kinamatisang Manok *Main Course: Pork Adobo, Buttered Chicken *Dessert: Chocolate Decadence *Drinks: Sakto Bottle *Steamed Rice PM SNACKS *Chicken Sandwich *Bottled Juice  B. Use of Venue from 8:00 am -5:00 pm on April 2, 2025 C. Use of LED Screen an PA System with microphones and extension cords, chairs and tables D. An area with a capacity of 70 pax E. Complimentary water and coffee F. Free Internet Connectivity  ****Nothing Follows****  For official use of R&D Track: From Ideation and Commercialization* at Roxas City, Capiz Requested by: NACI JOHN C. TRANCE	70	800.00	56,000.00
				<b>Total</b>	<b>88,400.00</b>

**(Total Amount in Words): EIGHTY EIGHT THOUSAND FOUR HUNDRED PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

**CIRCULO HOTEL, INC.**

Name of Supplier

MAR 31 2025

Date

Very truly yours,

**RUSS ALLEN B. NAPUD, DIT**

VP for Admin and Finance

MAR 28 2025

Date

Fund Cluster : 104

Funds Available : \_\_\_\_\_

**JESSICA M. GENZOLA**

Accountant IV

ORS/BURS No. : 1025-010618

Date of the ORS/BURS: \_\_\_\_\_

Amount : **88,400.00**