

ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY

Burgos St., LaPaz, Iloilo City

| | | | |
|------------|---|-----------------------|-----------------------|
| Supplier : | CIRCULO HOTEL, INC. | P.O. No. : | 2025-04-075 |
| Address : | Circulo Convention Hill, Pueblo de Panay Township, Dinginan, Roxas City | Date : | March 28, 2025 |
| TIN : | 010-126-568-00000 | Mode of Procurement : | Lease of Venue |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | | | |
|---------------------|---|-----------------|------------------------|
| Place of Delivery : | <u>Burgos Street, La Paz, Iloilo City</u> | Delivery Term : | <u>April 1-4, 2025</u> |
| Date of Delivery : | <u></u> | Payment Term : | <u>CHARGE</u> |

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|---------------------------|--------|--|----------|--------------|------------------|
| 1 | nights | ACCOMODATION Accommodation good for 3 nights for 12 pax @ 900.00 per pax | 3 | 10,800.00 | 32,400.00 |
| 2 | pax | VENUE WITH CATERING Day 1 - April 2, 2025 AM SNACKS *Lomi *Toasted bread *Bottled Juice LUNCH *Soup: Cream of Mushroom *Main Course: Roasted Chicken, Carne Frita *Dessert: Mango Float *Drinks: Sakto bottle *Steamed Rice PM SNACKS *Mini siopao *Bottled juice Day 2 - April 3, 2025 AM SNACKS *Spaghetti *Toasted Bread *Bottled Juice LUNCH *Soup: Kinamatisang Manok *Main Course: Pork Adobo, Buttered Chicken *Dessert: Chocolate Decadence *Drinks: Sakto Bottle *Steamed Rice PM SNACKS *Chicken Sandwich *Bottled Juice B. Use of Venue from 8:00 am -5:00 pm on April 2, 2025 C. Use of LED Screen an PA System with microphones and extension cords, chairs and tables D. An area with a capacity of 70 pax E. Complimentary water and coffee F. Free Internet Connectivity ****Nothing Follows**** For official use of R&D Track: From Ideation and Commercialization* at Roxas City, Capiz Requested by: NACI JOHN C. TRANCE | 70 | 800.00 | 56,000.00 |
| | | | | Total | 88,400.00 |

(Total Amount in Words): EIGHTY EIGHT THOUSAND FOUR HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

CIRCULO HOTEL, INC.

RUSS ALLEN B. NAPUD, DIT

Name of Supplier

VP for Admin and Finance

MAR 3 1 2025

MAR 28 2025

Date _____

Date _____

Fund Cluster : 164
Funds Available : 2892
Amount : 88,400.00
JESSICA M. GENZOLA
Accountant IV