*Appendix 61*

# PURCHASE ORDER

**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**

Burgos St., LaPaz, Iloilo City

DOC # 80203

Supplier : **TENG HWA TRADING CO. INC.** P.O. No. : 2025-04-051

Address : Balantang, Jaro, Iloilo City Date : April 11, 2025

TIN : 000-424-099-000 Mode of Procurement : DIRECT CONTRACTING

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Burgos Street, La Paz, Iloilo City Delivery Term : 15 Calendar days upon receipt of NTP

Date of Delivery : Payment Term : CHARGE

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|---|---|---|---|---|---|
| 1 | cartridges | **TONER \| BRAND: KYOCERA TASK-2554**<br>Toner Kyocera, 2554ci TK-8360K(Black) | 3 | 12,500.00 | 37,500.00 |
| 2 | cartridges | **TONER \| BRAND: KYOCERA TASK-2554**<br>Toner Kyocera, 2554ci TK-8360C(Cyan) | 2 | 16,055.00 | 32,110.00 |
| 3 | cartridges | **TONER \| BRAND: KYOCERA TASK-2554**<br>Toner Kyocera, 2554ci TK-8360M (Magenta) | 2 | 16,055.00 | 32,110.00 |
| 4 | cartridges | **TONER \| BRAND: KYOCERA TASK-2554**<br>Toner Kyocera, 2554ci TK-8360Y (Yellow) | 2 | 16,055.00 | 32,110.00 |
| | | *****Nothing Follows*****<br>For official use of the National and International Affairs Office.<br>Requested by: Juniffer B. Badoles, DIT | | | |
| | | | | **Total** | **133,830.00** |

**(Total Amount in Words): ONE HUNDRED THIRTY THREE THOUSAND EIGHT HUNDRED THIRTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Julius Andrada

**TENG HWA TRADING CO. INC.**

Name of Supplier

04/23/25

Date

Very truly yours,

**GABRIEL M. SALISTRE JR., PEE, DIT**

University President

APR 21 2025

Date

**Fund Cluster :** 101

**Funds Available :**

**JESSICA M. GENZOLA**

Accountant IV

**ORS/BURS No. :** 2025-04-0412

**Date of the ORS/BURS:**

**Amount :** **133,830.00**

DC-2025-012 ABC 156,750.00 van2025