Appendix 61

PURCHASE ORDER

ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY

Burgos St., LaPaz, Iloilo City

DOC # 80149

Supplier : **PHILIPPINE DUPLICATORS INC** P.O. No. : 2025-03-039

Address : Cor. Burgos-Magdalo Sts., La Paz, Iloilo City Date : March 31, 2025

TIN : 412-893-007 Mode of Procurement : **DIRECT CONTRACTING**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Burgos Street, La Paz, Iloilo City Delivery Term : 15 Calendar Days upon receipt of NTP

Date of Delivery : Payment Term : **CHARGE**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	toner	**COPIER TONER | BRAND: RICOH** Gestetner Toner, IM C 2000 BLACK	5	5,425.00	27,125.00
2	toner	**COPIER TONER | BRAND: RICOH** Gestetner Toner, IM C 2000 CYAN	4	10,675.00	42,700.00
3	toner	**COPIER TONER | BRAND: RICOH** Gestetner Toner, IM C 2000 MAGENTA	4	10,675.00	42,700.00
4	toner	**COPIER TONER | BRAND: RICOH** Gestetner Toner, IM C 2000 YELLOW	4	10,675.00	42,700.00
		Warranty Period: 3 months ***** Nothing Follows***** For official use of the University Gender Center. Requested by: ALMA MAE S. TORREMORO PhD.			
				Total	**155,225.00**

(Total Amount in Words): ONE HUNDRED FIFTY FIVE THOUSAND TWO HUNDRED TWENTY FIVE PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Very truly yours,

PHILIPPINE DUPLICATORS INC **GABRIEL M. SALISTRE, JR., PEE, DIT**

Name of Supplier University President

4-8-25 APR 04 2025

Date Date

Fund Cluster : 101 **ORS/BURS No. :** 2025-04-0427

Funds Available : **Date of the ORS/BURS:**

Amount : **155,225.00**

JESSICA M. GENZOLA

Accountant IV

DC-2025-010 ABC 194,500.00 *van2025*

APR 04 2025