

## Section VII. Technical Specifications

ITEM NO.	SPECIFICATION		STATEMENT OF COMPLIANCE			
	<b>Procurement of Office Supplies for Various Offices</b> <b>PhP ( 1,334,791.59).</b>		<p>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</p>			
	Specification		UNIT	QTY	BRAND	Statement of Compliance
1	Arch File	Arch File Folder with 2 ring (long)	pieces	9		
2	Battery	AAA Battery, 1.2V, Min. 550 mAh, 2pcs/pack, rechargeable (branded)	pack	15		
3	Battery	Battery - 9 V , Dry cell, alkaline	pieces	12		
4	Battery	Battery - AA, 2pcs/pack, drycell, alkaline, 1.5V	pack	122		
5	Battery	Battery - AAA, 2pcs/pack, drycell, alkaline, 1.5V	pack	63		
6	Battery	Battery, 4A, Alkaline battery, 2 pcs/pack, 1.5V	pack	10		
7	Battery	Battery, D Size, 2 pcs/pack, 1.5V	pack	11		
8	Battery	Battery, Rechargeable - 2 pcs/pack Size , AAA w/ Charger, 1.2V (set)	set	11		
9	Binder	Binder - 2 ring binder, D Type Ring, w/ side hole, heavy duty, 3"	pieces	30		
10	Binder	Binder - 3 ring binder, O Type Ring, w/ side hole, heavy duty, 1"	pieces	5		
11	Binder	Binder - 3 ring binder, Ring Type, w/ side hole, heavy duty, 2"	pieces	35		
12	Binder	Binder - 3 ring binder, Ring Type, w/ side hole, heavy duty, 2 1/2"	pieces	60		
13	Binder Clips	CLIP, BACKFOLD, all metal, clamping: 1 INCH, 12 pcs/pack	boxes	189		
14	Binder Clips	CLIP, BACKFOLD, all metal, clamping: 2 INCHES, 12 pcs/pack	boxes	180		
15	Book End	Book end, Metal book ends for shelves, 19 * 15" 12.5cm	pair	28		
16	Box	Storage Box, 70L, with cover, plastic, durable	pieces	3		
17	Box	Storage Box, 95L, with cover, plastic, durable	pieces	36		
18	Calculator	Calculator - Office Calculator, large font, 14 digit, Solar, and battery	pieces	11		
19	Calculator	Calculator - Scientific, 417 Functions, Functions: Equation Solver, Differentiation and Numerical Integration, Multi-relay function, 40 scientific constant / 40 metric conversion	pieces	1		
20	Cartolina	Cartolina - assorted colors, fine texture, thick, good quality	pieces	23		
21	Cartolina	Cartolina, green, fine texture thick, good quality	pieces	18		
22	Cartolina	Cartolina, yellow, fine texture, thick, good quality	pieces	10		

23	Chalk	Chalk - white , dustless, big size, 100pcs/box	boxes	8		
24	Clear Book	Clear Book, 8.5 in x 13 in 60 pockets, blue, non refillable	pieces	80		
25	Clear Book	Clear Book, 8.5 in x 13 in 60 pockets, red, non refillable	pieces	2		
26	Clear Book	Clear Book, 8.5 x 13 in 60 pockets, light blue, non refillable	pieces	15		
27	Clear Book Refill	Clear Book Refill - 8.5 in x 13 in, 10 pcs/pack	pack	10		
28	Clock	Clock - Wall clock, good quality, battery operated, with 2pcs extra battery, Big size	pieces	1		
29	Clock	Digital Wall Clock with temperature, 8.6", large display time/date, Alarm clock	pieces	1		
30	Combo Ring	Combo Ring Binder, 1.2 meters length - 1 in, black	pieces	28		
31	Combo Ring	Combo Ring Binder, 1.2 meters length - 1/2 in, Black	pieces	70		
32	Combo Ring	Combo Ring Binder, 1.2 meters length - 1/4 in. Black	pieces	45		
33	Combo Ring	Combo Ring Binder, 1.2 meters length - 2 in., Good Quality , White	pieces	20		
34	Combo Ring	Combo Ring Binder, 1.2 meters length - 3/4 in, black	pieces	35		
35	Container	Container - water container with faucet, 5 gallon	pieces	6		
36	Cork Board	Cork Board - 2 ft. X 3 ft. with aluminum Frame, good quality	pieces	2		
37	Correction Pen	Correction Pen - Liquid paper Correction pen, 7mL	pieces	18		
38	Correction Tape	Correction Tape - 20 m x 5 mm	pieces	414		
39	Cutter	Cutter - Desktop paper cutter/ , trimmer (18"x24"), heavy duty, rust free	unit	1		
40	Cutter	Cutter - large, heavy duty, metal case	pieces	10		
41	Dater Stamp	Dater Stamp - 5 mm, gray (Format MM/DD/YYYY) - Ex. 12/12/2024	pieces	33		
42	Dater Stamp	Dater Stamp - received stamp with date , medium	pieces	31		
43	Digistamp Ink	Digistamp Ink, water-based, Purple, 10ml	bottle	26		
44	Document Holder	3-Tier, 3 Compartment Vertical File Storage, Desktop Organizer, File Organization, Metal, Mesh, FIXED, color black	unit	9		
45	Document Holder	Document Holder - Desktop document holder, With Adjustable Clip Document Reading Stand, 12" (h) x 9-3/8" (w) x 2" (d) , made of plastic, supports up to 150 sheets, black color, 9x12 inches, heavy duty	pieces	12		
46	Envelope	Envelope - brown , long, good quality	pieces	1050		
47	Envelope	Envelope - brown, short, good quality	pieces	411		
48	Envelope	Envelope - expandable w/ garter , long, good quality, brown	pieces	488		
49	Envelope	Envelope - expandable, plastic, long, good quality	pieces	50		
50	Eraser	Eraser - Black/whiteboard eraser	pieces	45		
51	Eraser	Eraser for pencil and ballpen, thick, large	pieces	86		
52	Fastener	Fastener - paper fastener, plastic, multi-colored, 50pcs/box	boxes	73		
53	Fastener	Fastener - Plastic, double lock, transparent, for 100 pages and up, 10pcs/pack, 8cm	packs	187		
54	Fastener	Fastener -fastener good quality, stainless, non sharp edge, 50pcs/box	boxes	98		
55	File Box	File Box - big with cover, blue, good quality, 6 in x 15.5 in x 11 in	pieces	295		
56	File Box	File Box - medium with cover, blue, good quality, 5 in x 15.5 in x 11 in	pieces	118		



57	File Box	File Box, big without cover, blue, good quality, 6 in x 15.5 in x 11 in	pieces	182		
58	Folder	Expandable folder, blue, long, Canvass cover with top metal fastener, can hold up to 100pcs paper	pieces	20		
59	Folder	Folder - Folder , 14pts, Long Size (white)	pieces	8486		
60	Folder	Folder - green , long , pressboard expanded with plastic tab , good quality, thick	pieces	830		
61	Folder	Folder , A4 Size (white)	pieces	115		
62	Folder	Folder green, Long size, pressboard expandable without tab	pieces	1324		
63	Frames	Frames - A4, in, good quality	pieces	62		
64	Frames	Frames - Certificate/Picture 8.5 in.x13in, in good quality	pieces	30		
65	Glue	Clear Glue with Sponge Tip, NET WEIGHT:50CC	pieces	31		
66	Glue	Glue - 130 gms (118ML), multipurpose glue, safe and non toxic	bottle	176		
67	Glue	Glue, instant glue, instant drying, strip pack	bottle	10		
68	Glue Gun	Glue Gun - small, heavy duty	pieces	5		
69	Glue Stick	Glue Stick - big, heavy duty, transparent	pieces	155		
70	Glue Stick	Glue Stick - small, heavy duty, transparent	pieces	50		
71	Guntacker	Guntacker,T50, with additional 2 boxes of wire	pieces	1		
72	Guntacker	Heavy Duty Guntacker, JT21, with additional 1 box of wire	pieces	1		
73	Guntacker Wire	Guntacker Wire, 12 mm for T50	boxes	7		
74	Guntacker Wire	Guntacker Wire, 8 mm for JT21	boxes	6		
75	Highlighter	Highlighter - assorted colors	pieces	249		
76	Holder	Pen Holder Multifunction Desktop Office Organizer	pieces	6		
77	ID Holder	ID Holder - Transparent B4 size for ARTA ID	pieces	116		
78	Illustration Board	Illustration Board - standard size (40 x 30 inches)	pieces	10		
79	Illustration Board	Illustration Board - standard size, (40 x 30 inches) both side white	pieces	8		
80	Index Tabs	Index Tabs - Clear, Transparent @5 sets per box	boxes	115		
81	Ink Refill	Marker Refill Ink Black, 30 ml	bottle	72		
82	Ink Refill	Marker Refill Ink Blue, 30 ml	bottle	50		
83	Ink Refill	Marker Refill Ink Red, 30 ml	bottle	50		
84	Laminating Film	Laminating Film - 1" core , 1.5 mil 9" X 500"	rolls	2		
85	Laminating Film	Laminating Film - Laminating Film , A4 size , 10 sheets/pack	pack	22		
86	Meter stick	Meter Stick, stainlesss, good quality	pieces	2		
87	Organizer	Wire mesh file tray, 5 layers, all metal, firm, and durable, fixed	unit	8		
88	Pad	Memo Pad (1.5x2 inches), assorted colors	pads	80		
89	Pad	Memo Pad (3 x 5 inches) assorted colors	pads	118		
90	Paint Brush	Paint Brush - 1" Fine Bristles	pieces	1		
91	Paint Brush	Paint Brush - 2" Fine Bristles	pieces	17		
92	Paint Brush	Paint Brush - 4" Fine Bristles	pieces	5		
93	Paper Clips	Paper Clips, big, assorted color, vinyl coated	boxed	152		
94	Paper Clips	Paper Clips, regular, assorted colors, vinyl coated	boxes	137		
95	Pencil	Pencil - #1, durable, Woodclinched Complastic Lead, 12/pack	boxes	11		
96	Pencil	Pencil - #2, durable, Woodclinched Complastic Lead, 12/pack	boxes	166		

97	Pencil	Pencil - #3, durable, Woodclinchd Complastic Lead, 12/pack	boxes	12		
98	Pencil	Pencil - mechanical pencil, drafting quality, 0.5mm	pieces	10		
99	Pencil Eraser	Pencil Eraser - Soft Pencil, Rubber Eraser (30 pcs/Box)	boxes	7		
100	Pins	Pins - push pins with colored heads	boxes	32		
101	Pins	Pins - safety pins, small, 100pcs/pack	pack	8		
102	Plastic Refill	Ring Binder Plastic Refill Clearsheet Sheet Protector, long, 100 pieces	pack	66		
103	Puncher	Puncher - 3-hole puncher, extra large handle, punch capacity-30 sheets, metal gauge with scale	pieces	3		
104	Puncher	Puncher - big , heavy duty, 2 hole, standard	pieces	10		
105	Record Book	Official Record Book - 300 pages, hardbound	pieces	137		
106	Record Book	Official Record Book - 500 pages, hardbound	pieces	180		
107	Rubber Bands	Rubber Bands - large , assorted color	boxes	5		
108	Rubber Bands	Rubber Bands - Regular Size, assorted color	boxes	7		
109	Ruler	Ruler - 1 ft, plastic	pieces	57		
110	Ruler	Ruler - 1 ft, stainless metal	pieces	39		
111	Scissors	Scissors - big, for cloth/tailoring, comfortable handle, premium quality, 8"	pieces	52		
112	Scissors	Scissors - small, for cloth/tailoring, comfortable handle, premium quality, 7"	pieces	64		
113	Sharpener	Sharpener - pencil sharpener, desktop 1 hole	pieces	16		
114	Sheet Protector	Sheet Protector - Clear Sheet protector (3 ring hole binder refill), 100 sheets/pack, 8.5 x13 inches	pack	50		
115	Stamp Pad	Stamp Pad - clear stamp, No.1, quality standard	pieces	43		
116	Stamp Pad Ink	Stamp Pad Ink - purple, water-based, plastic container, 30ml	bottle	63		
117	Staple Wire	Staple Wire - #10 mm	boxes	5		
118	Staple Wire	Staple Wire - #17mm	boxes	10		
119	Staple Wire	Staple Wire - #23/13, Heavy Duty	boxes	15		
120	Staple Wire	Staple Wire - #35 mm, Heavy Duty	boxes	191		
121	Staple Wire	Staple Wire. #23/8, Heavy Duty	boxes	5		
122	Staple Wire Remover	Staple Wire Remover, claw	pieces	15		
123	Stapler	Flat clinch standard full strip stapler, for 2 to 30 sheets, light effort, staple loading capacity 210 with staple wire	pieces	3		
124	Stapler	Heavy Duty Stapler, Long Arm, 23/13 staple size, for thick papers, with staple wire	pieces	6		
125	Stapler	Stapler - #35 , with staple remover, high quality, with staple wire	pieces	63		
126	Stapler	Stapler with flat clinch mechanism, twin-level mechanism up to 30 sheets, big, effortless, with staple wire	pieces	6		
127	Sticker Paper	Sticker Paper , A4, color yellow, matte, 10/pack	pack	15		
128	Sticker Paper	Sticker Paper, A4 size, white, matte	pack	150		
129	Sticker Paper	Sticker Paper, A4, matte, assorted Colors	pack	5		
130	Sticker Paper	Sticker Paper, A4, matte, Powder blue	pack	41		
131	Sticky Note	Sticky Note - Sticky note, 2 x 2 inches, assorted Neon Color	pack	62		
132	Sticky Note	Sticky note, 1 x 3 inches, assorted Neon Color	pads	40		
133	Sticky Note	Sticky note, 3 x 3 inches, assorted Neon Color	pads	42		
134	Sticky Note	Sticky note, 3 x 4 inches, assorted Neon Color	pads	160		
135	Sticky Note	Sticky note, 4 x 6 inches, assorted Neon Color	pads	30		



136	Table Sign Holder	Table Top Acrylic Table Sign Holder Size: 3" x 12"	pieces	12		
137	Table Sign Holder	Table Top Acrylic Table Sign Holder Size: 8.5" x 11" - Vertical	pieces	4		
138	Tape	Magic Tape, width: 1 inch, standard length	rolls	31		
139	Tape	Tape, double sided with foam, width: 1 inch, standard length	rolls	70		
140	Tape	Tape, double sided without foam, width: 1 inch, standard length	rolls	144		
141	Tape	Tape, duct, width: 3 inch, standard length	rolls	72		
142	Tape	Tape, masking, width: 1 inch, standard length	rolls	230		
143	Tape	Tape, masking, width: 1/2 inch, standard length	rolls	13		
144	Tape	Tape, masking, width: 2 inch, standard length	rolls	151		
145	Tape	Tape, masking, width: 2.5 inch, standard length	rolls	13		
146	Tape	Tape, packing, width: 2 inch, standard length, 40 yards	rolls	142		
147	Tape	Tape, Reflective Hazard Warning tape - Black and Yellow	rolls	1		
148	Tape	Tape, transparent, width: 1 inch, standard length, 40 yards	rolls	415		
149	Tape	Tape, transparent, width: 2 inch, standard length, 40 yards	rolls	126		
150	Tape	Tape, transparent, width: 3 inch, standard length, 40 yards	rolls	66		
151	Tape Dispenser	Tape Dispenser - Dispenser , 1 inch, Heavy Duty	pieces	16		
152	Tape Dispenser	Tape Dispenser - Dispenser , 2 inch, Heavy Duty, table top	pieces	2		
153	Tape Dispenser	Tape Dispenser - Dispenser, Heavy Duty, table top	pieces	5		
154	Tape Flags	Tape Flags - assorted color, plastic, 1 inch., 50 sheets/pack, adhesive type	pack	50		
155	Tape Flags	Tape Flags - with Please Sign Here Message, 1 inch., 50 sheets/pack, adhesive type	pack	193		
156	Tape Flags	Tape Flags - with Please Sign Here Message, 1 inch., 50 sheets/pack, adhesive type	pack	4		
157	Tape Flags	Tape flags, 0.472 X 1.719 CLEAR DISPENSER 5 bundle/pack, adhesive type	pack	63		
158	Thumbtacks	Thumbtacks - 3/8 in, gold , steel , flat-round head shape,	boxes	29		
159	Thumbtacks	Thumbtacks - colored heads	boxes	19		
		<b>Delivery Period: 30 Calendar days Upon Receipt of the NTP</b>				