



## OFFICE OF THE UNIVERSITY PRESIDENT

May 22, 2025

**MR. ELMER C. BALTAZAR**

Authorized Representative

O & E OFFICE AND SCHOOL SUPPLIES TRADING

2552F B. Lopez, Zamora Street Brgy. 10 Pasay City 1300

**SUBJECT: NOTICE OF AWARD**

Dear Mr. Baltazar:

The Iloilo Science and Technology University (ISAT U) awards a contract to **O & E OFFICE AND SCHOOL SUPPLIES TRADING** through **PUBLIC BIDDING** for the **PROCUREMENT OF OFFICE SUPPLIES FOR VARIOUS OFFICES** under Project Reference No. **ISAT U GOODS 2025-03-028** in the amount of **One Million One Hundred Eight Thousand Three Hundred Forty Nine Pesos and Five Centavos Only (PhP 1,108,349.05)**, inclusive of all applicable government taxes and charges.

In this connection, **O & E OFFICE AND SCHOOL SUPPLIES TRADING** is hereby required to post performance security in the form and amount stipulated in the Bidding Documents of the said procurement and formally to enter into a contract with ISAT U **within ten (10) calendar days** from receipt hereof. Failure to provide the performance security and enter into said contract shall constitute sufficient ground for cancellation of this award as provided under the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 or otherwise known as the "Philippine Government Procurement Act".

For further details, please contact the BAC Secretariat Office at (033) 320-7190 local number 133 or email us at [bac@isatu.edu.ph](mailto:bac@isatu.edu.ph).

We would like to thank you for your interest to be of service to ISAT U.

Very truly yours,

**GABRIEL M. SALISTRE, JR., PEE, DIT**  
SUC President III

Conforme:

*Elmer C. Baltazar*  
**ELMER C. BALTAZAR** 5/29/2025  
Signature over Printed Name & Date