



SUPPLEMENTAL / BID BULLETIN

March 24, 2025

ADDENDUM NO. 01

This supplemental/bid bulletin is being issued to further clarify the **TECHNICAL SPECIFICATIONS OF ITEMS** for the **PROCUREMENT OF OFFICE SUPPLIES FOR VARIOUS OFFICES**.

Project Reference Number : **ISAT U GOODS-2025-03-027**
Location of the Contract : **ISAT University Main Campus, Burgos Street, La Paz, Iloilo City**
Approved Budget : **Php 893,343.29**

Please be informed of the **revised technical specifications** of the items, as follow;

ITEM NO.	PRODUCT CATEGORY	FROM			TO		
		DESCRIPTION	UNIT	QTY	DESCRIPTION	UNIT	QTY
1	Arch File	Arch File Folder with 2 ring (long)	pcs	25	Arch File Folder with 2 ring (long) Color: Blue	pcs	25
12	Boxes	Storage Box, 95L, plastic	pcs	8	Storage Box, 95L, plastic, Transparent, heavy duty with wheels	pcs	8
19	Clear Book	Clear Book, 8.5 in x 13 in 60 pockets, White	pcs	15	Clear Book, 8.5 in x 13 in 60 pockets, Off-White or cream	pcs	15
21	Clock	Clock - Wall clock, good quality, battery operated, with extra battery, Big	pcs	1	Clock - Wall clock, good quality, battery operated, with extra battery, size: 12" diameter	pcs	1
22	Clock	Digital Wall Clock with temperature & humidity, 8.6", large display time/ date/ month/ year, Alarm clock	pcs	2	Digital Wall Clock with temperature & humidity, 8.6", large display time/ date/ month/ year, Alarm clock	unit	2
36	Fastener	Fastener - paper fastener, plastic, multi-colored , 50pcs/box	pcs	15	Fastener - paper fastener, plastic, multi-colored , 50pcs/box	box	15
37	Fastener	Fastener - Plastic, double lock, for 100 pages and up, 10pcs/pack, 8cm, transparent	pcs	15	Fastener - Plastic, double lock, for 100 pages and up, 10pcs/pack, 8cm, transparent	pack	15
41	Folder	Folder, A4 Size (white), 14pts	reams	50	Folder , A4 Size (white), 14pts	pcs	50
44	Frames	Frames - A4, in, good quality	pcs	200	Frames - A4, in, high quality	pcs	200
49	Glue Stick	Glue Stick - big, heavy duty Transparent	pcs	100	Glue Stick - big, good quality , Transparent	pcs	100
50	Glue Stick	Glue Stick - small, heavy duty, Transparent	pcs	60	Glue Stick - small, good quality , Transparent	pcs	60
53	Holder	Pen Holder Multifunction Desktop Office Organizer	pcs	8	Pen Holder Multifunction Desktop Office Organizer, metal, 7 compartments or more	pcs	8
55	Index Tabs	Index Tabs - Clear, Transparent	boxes	60	Index Tabs - Clear, Transparent, 5 sets per pack, with 4 packs per box	boxes	60
56	Ink Refill	Marker Refill Ink Black, 30 ml	bottle	5	Marker Refill Ink Black, 30 ml, Permanent	bottle	5
59	Meter stick	Meter Stick, stainless, good quality	pcs	3	Meter Stick, stainless, good quality, metric	pcs	3

98	Staple Wire	Staple Wire - Heavy Duty suitable for Long Arm Stapler Offered for item #106	boxes	5	Staple Wire - Heavy Duty suitable for Long Arm Stapler Offered for item #100	boxes	5
108	Tape	Tape, transparent, width: 1inch, standard length, 40 yards	rolls	50	Tape, transparent, width: 1 inch, standard length, 40 yards or more	rolls	50
109	Tape	Tape, transparent, width: 2inch, standard length, 40 yards	rolls	50	Tape, transparent, width: 2 inch, standard length, 40 yards or more	rolls	50
111	Tape Dispenser	Tape Dispenser - Dispenser, 2 inch, Heavy Duty, Table Top	pcs	3	Tape Dispenser - Dispenser, 2 inch, Heavy Duty, hand held	pcs	3

This Supplemental Bid Bulletin No. 1 shall form part of the Bidding Documents.
For the guidance and information of all concerned



ENIEDA G. CORONA
 BAC Chairperson