



**OFFICE OF THE BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 220 s. 2025**

**A RESOLUTION DECLARING THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) AND RECOMMENDING AWARD TO O & E OFFICE AND SCHOOL SUPPLIES TRADING FOR THE PROCUREMENT OF OFFICE SUPPLIES FOR VARIOUS OFFICES**

**Project Reference No. ISAT U GOODS 2025-03-028**

WHEREAS, the Iloilo Science and Technology University (ISAT U), through the Bids and Awards Committee (BAC), posted the Invitation to Bid (IB) for the PROCUREMENT OF OFFICE SUPPLIES FOR VARIOUS OFFICES on the website of the Philippine Government Electronic Procurement System (PhilGEPS), ISAT U Website and at a conspicuous place within the premises of the University continuously for at least seven (7) calendar days with the total Approved Budget for the Contract (ABC) of One Million Three Hundred Thirty Four Thousand Seven Hundred Ninety One Pesos and Fifty Nine Centavos Only (PhP 1,334,791.59) inclusive of applicable taxes;

WHEREAS, a Pre-Bid Conference was held on April 3, 2025 with two (2) prospective bidders in attendance, namely;

1. Armix Copier Rental Services and Sales
2. O & E Office and School Supplies Trading

WHEREAS, during the scheduled date for the selling of Bid Documents on April 3-11, 2025, three (3) interested bidders availed the official bidding documents in the amount of Five Thousand Pesos Only (PhP 5,000.00), namely;

1. Armix Copier Rental Services and Sales
2. O & E Office and School Supplies Trading
3. Iloilo Izeem Commercial Summit, Inc.

WHEREAS, Three (3) bidders submitted a bid proposal within the deadline set on April 14, 2025 at 5pm, namely;

1. Armix Copier Rental Services and Sales
2. O & E Office and School Supplies Trading
3. Iloilo Izeem Commercial Summit, Inc.

WHEREAS, during the bid opening held last April 15, 2025, the BAC reviewed the eligibility, technical and financial envelopes of each prospective bidder using the "pass/fail" criteria as provided under Section 30 of 2016 Revised Implementing Rules and Regulations of RA 9184, with the following results;

Name of Bidder/s	Remarks
Armix Copier Rental Services and Sales	Passed
O & E Office and School Supplies Trading	Passed
Iloilo Izeem Commercial Summit, Inc.	Failed

WHEREAS, the TWG conducted thorough review of bid, with the following results:

Name of Bidder/s	Bid Amount (As Read)	Bid Amount (As Calculated)	Remarks
O & E Office and School Supplies Trading	1,108,696.52	1,108,349.05	LCB
Armix Copier Rentals Services and Sales	1,113,400.25	1,113,400.25	2 <sup>nd</sup> LCB

WHEREAS, the BAC conducted a post-qualification of O & E Office Supplies Trading including a site visit and a review of documents on May 5, 2025. The BAC determined that the bidder has complied with and is responsive to all the requirements and conditions specified in the Bidding Documents, as provided under Section 34.4 of the 2016 Revised Implementing Rules and Regulations of RA 9184;

NOW, THEREFORE, the foregoing premises considered, WE, the Members of ISAT U Bids and Awards Committee (BAC), hereby RESOLVE, as it is hereby RESOLVED:

- a. To declare that O & E OFFICE AND SCHOOL SUPPLIES TRADING as the Lowest Calculated and Responsive Bid (LCRB) for the PROCUREMENT OF OFFICE SUPPLIES FOR VARIOUS OFFICES and awarded the contract in the total amount of One Million One Hundred Eight Thousand Three Hundred Forty Nine Pesos and Five Centavos Only (Php 1,108,349.05), inclusive of applicable taxes; and
- b. To recommend for approval of the University President the foregoing findings.


Resolved this 14<sup>th</sup> day of May , 2025 at the ISATU Iloilo City Campus, Burgos St., La Paz, Iloilo City.

I HEREBY CERTIFY THE CORRECTNESS OF  
THE FOREGOING RESOLUTION

  
**LILY GRACE D. FERNANDEZ**  
BAC Secretariat Head


ATTESTED:

  
**FLORENCE M. CABUNDUCAN**  
Provisional Member(End-User)

  
**MA. APRIL ROSE TIBUDAN**  
Provisional Member (TWG)

  
**NEMIAS H. MARAQUIAO, D.R. Dev**  
Regular Member

  
**ERIC JAN G. PUGA**  
Regular Member

  
**RENE L. CELDA, DIT**  
Regular Member

  
**JUNIFFER B. BADOLES, DIT**  
Vice Chairperson

  
**ENIEDA G. CORONA**  
Chairperson

APPROVED BY:

  
**GABRIEL M. SALISTRE, JR., PEE, DIT**  
SUC President III