



OFFICE OF THE BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 073 s. 2025

**A RESOLUTION RECOMMENDING AWARD TO
PHILIPPINE DUPLICATORS, INC. FOR THE PROCUREMENT OF PHOTOCOPIER
TONER THROUGH THE ALTERNATIVE METHOD OF PROCUREMENT -DIRECT
CONTRACTING**

WHEREAS, the Office of the Students Affairs Services (OSAS) submitted an Approved Purchase Request No. DC-2025-006 dated February 17, 2025 with the total Approved Budget for the Contract (ABC) of Two Firty Six Thousand Nine Hundred Pesos Only (PhP 246,900.00) in the Procurement of Photocopier Toner;

WHEREAS, upon evaluation on the submitted request, it was found out that the items needed, the Toner for IMC2000 and MP2014AD only matches to the exclusive distributor, offering at lower price and no suitable substitute can obtained which is more advantageous to the Government;

WHEREAS, Iloilo Science and Technology University (ISAT U), through its Bids and Awards Committee (BAC) offered Philippine Duplicators, Inc. an exclusive distributor of the said items, to submit the price quotation of the items stipulated in the purchase request;

WHEREAS, Philippine Duplicators, Inc., submitted a quotation within the deadline date set on March 3, 2025;

WHEREAS, the quotation received was evaluated by the Committee on a "per lot" basis;

WHEREAS, in the preliminary examination of the bid, the price proposal of Philippine Duplicators, Inc. in the amount of Two Hundred Five Thousand Seven Hundred Fifty Pesos Only (Php 205,750.00) was found to be within the Approved Budget for the Contract (ABC);

NOW, THEREFORE, the foregoing premises considered, WE, the Members of ISAT U Bids and Awards Committee (BAC), hereby RESOLVE, as it is hereby RESOLVED:

1. To award the contract in the amount of Two Hundred Five Thousand Seven Hundred Fifty Pesos Only (Php 205,750.00) for the Procurement of Photocopier Parts to Philippine Duplicators, Inc. through the Alternative Method of Procurement -Direct Contracting; and
2. To recommend for approval of the University President the foregoing findings.

Resolved this 3rd day of March, 2025 at the ISATU Main Campus, Burgos St., La Paz, Iloilo City

I HEREBY CERTIFY THE CORRECTNESS OF
THE FOREGOING RESOLUTION


LILY GRACE D. FERNANDEZ
BAC Secretariat Head

ATTESTED:


EMILY A. DELA CRUZ, Ph.D.
Provisional Member (End-User)


JAMES P. GUTIERREZ
Provisional Member (TWG)


NEMIA H. MABAQUIAO, D.R. Dev
Regular Member



RENE L. CELDA, DIT
Regular Member


ERIC JAN G. PUGA
Regular Member


JUNIFFER B. BADOLES, DIT
Vice Chairperson


ENIEDA G. CORONA
Chairperson

APPROVED BY:


GABRIEL M. SALISTRE, JR., PEE, DIT
SUC President III