Appendix 61

PURCHASE ORDER

ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY

Burgos St., LaPaz, Iloilo City

DOC # 80140

Supplier :	**PHILIPPINE DUPLICATORS INC**	P.O. No. :	2025-03-026
Address :	Cor. Burgos-Magdalo Sts., La Paz, Iloilo City	Date :	March 17, 2025
TIN :	412-893-007	Mode of Procurement :	**DIRECT CONTRACTING**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	Burgos Street, La Paz, Iloilo City	Delivery Term :	15 Calendar Days upon receipt of NTP
Date of Delivery :		Payment Term :	CHARGE

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	tubes	**TONER | BRAND: RICOH** Toner for IM C2010 Black	4	6,033.00	24,132.00
2	tubes	**TONER | BRAND: RICOH** Toner for IM C2010 Yellow	2	10,992.00	21,984.00
3	tubes	**TONER | BRAND: RICOH** Toner for IM C2010 Magenta	2	10,992.00	21,984.00
4	tubes	**TONER | BRAND: RICOH** Toner for IM C2010 Cyan	2	10,992.00	21,984.00
		***** Nothing Follows***** For official use of the office of the University President Requested by: Mr. Ramy D. Demotica			
				Total	**90,084.00**

(Total Amount in Words): NINETY THOUSAND EIGHTY FOUR PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

PHILIPPINE DUPLICATORS INC
Name of Supplier

4.23.25
Date

Very truly yours,

RUSS ALLEN B. NAPUD, DIT
VP for Admin and Finance

APR 21 2025
Date

Fund Cluster : 164

Funds Available :

JESSICA M. GENZOLA
Accountant IV

ORS/BURS No. : 2025-04-0457

Date of the ORS/BURS:

Amount : **90,084.00**

DC-2025-007 APR 15 2025 ABC 90,084.00 *van2025*