



Republic of the Philippines
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Project: Labor and Services for One Year Collection and Disposal of the University Garbage

TERMS OF REFERENCE

Total Budget Cost : **₱765,000.00**

Contract Duration: 12 Months (to commence right after the previous contract has been completed)

I. AREAS OF SERVICES

- 1) Garbage collection and disposal covers the ISAT U Iloilo City Campus (Main and New Site) at Burgos St., La Paz, Iloilo City.
- 2) The point of collection shall be at the garbage holding area beside the Guiang Building.

II. SCOPE OF WORK

The Service Provider for the garbage collection from the University's holding room, and disposal to the Calahunan Mandurriao Dump Site shall render and perform the following minimum activities as follows:

- a) Collect all garbage from the University's holding area located beside the Guiang Building **three (3) times** a week on Mondays, Wednesdays, and Fridays.
- b) The University may request the Service Provider for a special trip at any time or day, as the case may require urgent action due to the increase and volume of garbage.
- c) The Service Provider shall be responsible for the necessary fees and permits required by dumping site authorities, as these are included in the total contract amount.
- d) The Service Provider shall provide the garbage truck with a minimum carrying capacity of **15 cubic meters** to cover the maximum volume of garbage per trip.
- e) The Service Provider is responsible for ensuring the cleanliness of the dispersed trash during garbage collection at the university holding area.
- f) The service provider shall conduct the anti-fly spray before or after the removal of garbage inside the holding area to avoid the infestation of flies on the adjacent buildings.
- g) The number of hauling trips shall cover a total number of **one hundred and seventy (170) trips** at the rate of **₱4,500.00 per Trip** to cover the one (1) year period; hence, if the number of trips were not consumed in the said given

period, the Service Provider shall continuously render the said number of trips until it is completed.

- h) The Service Provider shall submit to the university the collection receipts signed and verified by authorized university personnel for every trip that has been made.
- i) The Service Provider shall submit its monthly billing statement within the first week of the succeeding month and attach signed copies of the collection receipts.

III. Minimum Equipment and Supplies Requirement:

- 1) Knapsack sprayer.
- 2) Anti-flies spray solution/chemicals.
- 3) Brooms and dust pans
- 4) Garbage truck, 15 cu. Meter (minimum carrying capacity)
- 5) Truck box cover/net

IV. Total Budgetary Requirement:

A. Annual Budget for 12 Months: Php 765,000.00

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