



Republic of the Philippines
ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY
La Paz, Iloilo City

Department:

Bids and Awards
Committee

Doc. Code:

QF-BAC-02

Rev. No.:

00

Effective Date:

July 1, 2022

REQUEST FOR QUOTATION

(PR/JR NO.) : SVP-2024-046

Date : FEB 14 2024

Doc Track No. : 66330

TO: ALL PROSPECTIVE SUPPLIERS

1. The **Iloilo Science and Technology University (ISAT U)** through the **Office of the BIDS and AWARDS COMMITTEE**, intends to procure **LAPTOP COMPUTER WITH ACCESSORIES** for CY 2023, in accordance with Section **53.9** (Negotiated Procurement – **Small Value Procurement**) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.
2. The Approved Budget for the Contract (ABC) is **Two Hundred Eighty Thousand Pesos (280,000.00)**. The period for the performance of this obligations shall not go beyond the validity of the appropriations for this project. For purposes of evaluation, comparison and ranking of bids/offers, the suppliers who submitted the single / lowest calculated responsive quotation shall be awarded the Purchase Order after evaluation by the Technical Working Group (TWG).
3. The Procurement Mechanism to be used is **"BY LOT"**.
4. Please quote your **best offer** for item/s described herein, **subject to the (Terms of Conditions/Technical Specifications)** of this Request for Quotation (RFQ). Subject your quotation duly signed by your authorized representative **not later than 3:00 PM** on FEB 20 2024 at the Procurement Management Office (PMO) – BAC Secretariat Office, ISAT U, Burgos St., La Paz, Iloilo City. Quotations may also be submitted through email at the address and contact numbers indicated below.
5. Quotation shall be enclosed in a sealed envelope and addressed the PMO – BAC Secretariat at the address given above. The envelope should have the PR/JR Number boldly and conspicuously identified.
6. The successful proponent must be able to meet the following requirements:
 - 6.1 The **Terms and Conditions/Technical Specifications**, as provided.
 - 6.2 The **Schedule of Requirements**, as provided.
 - 6.3 A copy of your 2024 **Business Permit/Mayor's Permit** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. (see GPPB Resolution No. 09-2020 Item 6.2)
 - 6.4 The **Omnibus Sworn Statement (GPPB-prescribed forms), Income/Business Tax Return for ABC's above Php 500,000.00** will also be required to be submitted *prior to award*. (see GPPB Resolution No. 09-2020 Item 6.3)
7. The quotation should be valid for sixty (60) calendar days from the due date indicated above.
8. ISAT U reserves the right to request for additional documents that it deems necessary in order to make any decision or any quotation.
9. All prospective suppliers must fill out the RFQ provided by ISAT U. Any quotation other than what is provided by the Procuring Entity (PE) or is patently not complying with the RFQ requirements may not be considered.
10. ISAT U reserves the right to accept or reject any quotation, to annul the procurement process, or not to award the contract without thereby incurring any liability to the affected bidders.
11. Submission of quotation in response to this request shall be construed as commitment to undertake the services in accordance with the terms and conditions or specifications, and schedule of implementation set forth in this RFQ.
12. For any clarification, you may contact us at (033) 320-7190 local no. 133 or email us at bac.isatu@gmail.com


ENIEDA G. CORONA
BAC Chairperson



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INSTRUCTIONS

1. Accomplish this RFQ correctly, accurately, and completely.
2. Do not alter the contents of this form in any way.
3. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

TECHNICAL SPECIFICATION

1. Please quote your **best offer** for item/s below. Please do not leave any blank items. Indicate "F" if the item offered is for FREE or "NA" for NOT AVAILABLE in the "Total Cost" if applicable.
2. Bidders must state "**Comply**" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

Item No.	Product Category	Description/Specification	ABC per Line Item (If applicable)	QTY	Unit	<i>To be filled up by Supplier</i>			
						Bidder's Offer (State brand & model)	Bidder's Statement of Compliance	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
1	Laptop Computer with Accessories	<p>Laptop Computer with Accessories</p> <p>Technical Specifications: Processor: Core i5 processor or higher (24 MB Smart Cache, 2.5 GHz Performance-core with Turbo Boost Technology 2.0 up to 4.7 GHz, overclock capable) Memory: 16GB of DDR5 4800Mhz system memory or higher Storage: 512GB NVMe SSD or higher Display: 16.0 inch display with IPS technology, WUXGA 1920 x 1200, high-brightness (400 nits), supporting 165 Hz refresh rate Graphics Card: 8 GB of dedicated GDDR6 VRAM 1470 – 2370 MHz Boost Clock WLAN: Wi-Fi 6, Band: 2.4 GHz, 5 GHz Port: with Audio Jack with HDMI 2.1 port with at least 2 USB 3.2 Gen 2 with at least 1 USB 3.2 Gen 1 with Thunderbolt 4 support DisplayPort with RJ45 LAN port OS: with Pre-Installed Licensed Windows 11 OS and Microsoft Office</p>		1	unit				



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		<p>Accessories included:</p> <ul style="list-style-type: none"> -with Power Adapter/Charger -with 23.8 or 24 inch Monitor, 100Hz refresh rate, HDMI compatible, with HDMI Cable -with keyboard and mouse -with USB 3.0 to 10/100/1000 Gigabit Wired LAN Network Adapter -with Laptop Bag <p>With Local Office and 5 years Service Center within Iloilo City</p>						
2	Laptop Computer with Accessories	<p>Laptop Computer with Complete Accessories</p> <p>Technical Specifications: Processor: Intel Corei5 – 12450H, 8C (4P + 4E) / 12T, P-core 2.0 / 4.4GHz, E-core 1.5 / 3.3GHz, 12MB Graphics Card: 4050 6GB GDDR6 Boost Clock 2370MHz, TGP 95W Display: 15.6inch FHD (1920 x 1080) 16:9 IPS-level anti-glare display sRGB: 62.5% Adobe: 47.34%, Refresh Rate: 144Hz, G-SYNC Memory: 8GB, SO-DIMM DDR5-4800 Storage: 512GB SSD M.2 2242 PCIe 4.0 x 4 NVMe Port: with 3.5mm Combo Audio Jack with HDMI 2.1 port with at least 2 USB 3.2 Gen 1 Type-A port with Thunderbolt 4 support DisplayPort With RJ45 LAN port OS: With Licensed Windows 11 OS x 64</p> <p>Accessories included:</p> <ul style="list-style-type: none"> -with Power Adapter/Charger -with 23.8 or 24 inch Monitor, 100Hz refresh rate, HDMI compatible, with HDMI Cable -with Laptop Bag <p>With Local Office and 5 years Service Center within Iloilo City</p>	2	units				
		<p>X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X</p> <p>For the official use of the Office of the Student Affairs And Services. (Requested by: Ely S. Ciasico)</p>						
TOTAL								



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SCHEDULE OF REQUIREMENT

Particular	University Requirement	Supplier's Offer
Delivery Period	30 calendar days upon receipt of PO	
Warranty Period	1 year	
After Sales Services <i>(If applicable)</i>		

SUPPLIER'S INFORMATION

Supplier's Business Name	
Supplier's Business Address	
Contact No.	
Fax No.	
Email Address	
TIN No.	
PhilGEPS Registration No.	

 Signature over Printed Name

 Position/Designation

 Date