



Republic of the Philippines
ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY
La Paz, Iloilo City

Department:

Bids and Awards
Committee

Doc. Code:

QF-BAC-02

Rev. No.:

00

Effective Date:

July 1, 2022

REQUEST FOR QUOTATION

(PR/JR NO.) : SVP-2024-024

Date : JAN 24 2024
Doc Track No. : 65692

TO: ALL PROSPECTIVE SUPPLIERS

1. The **Iloilo Science and Technology University (ISAT U)** through the **Office of the BIDS and AWARDS COMMITTEE**, intends to procure **LAPTOP COMPUTER** for CY **2024**, in accordance with Section **53.9** (Negotiated Procurement – **Small Value Procurement**) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.
2. The Approved Budget for the Contract (ABC) is **Two Hundred Twenty Thousand Pesos (220,000.00)**. The period for the performance of this obligations shall not go beyond the validity of the appropriations for this project. For purposes of evaluation, comparison and ranking of bids/offers, the suppliers who submitted the single / lowest calculated responsive quotation shall be awarded the Purchase Order after evaluation by the Technical Working Group (TWG).
3. The Procurement Mechanism to be used is **"BY LOT"**.
4. Please quote your **best offer** for item/s described herein, **subject to the (Terms of Conditions/Technical Specifications)** of this Request for Quotation (RFQ). Subject your quotation duly signed by your authorized representative **not later than 3:00 PM** on JAN 30 2024 at the Procurement Management Office (PMO) – BAC Secretariat Office, ISAT U, Burgos St., La Paz, Iloilo City. Quotations may also be submitted through email at the address and contact numbers indicated below.
5. Quotation shall be enclosed in a sealed envelope and addressed the PMO – BAC Secretariat at the address given above. The envelope should have the PR/JR Number boldly and conspicuously identified.
6. The successful proponent must be able to meet the following requirements:
 - 6.1 The **Terms and Conditions/Technical Specifications**, as provided.
 - 6.2 The **Schedule of Requirements**, as provided.
 - 6.3 A copy of your 2024 **Business Permit/Mayor's Permit** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. (see GPPB Resolution No. 09-2020 Item 6.2)
 - 6.4 The **Omnibus Sworn Statement (GPPB-prescribed forms)**, **Income/Business Tax Return for ABC's above PhP 500,000.00** will also be required to be submitted *prior to award*. (see GPPB Resolution No. 09-2020 Item 6.3)
7. The quotation should be valid for sixty (60) calendar days from the due date indicated above.
8. ISAT U reserves the right to request for additional documents that it deems necessary in order to make any decision or any quotation.
9. All prospective suppliers must fill out the RFQ provided by ISAT U. Any quotation other than what is provided by the Procuring Entity (PE) or is patently not complying with the RFQ requirements may not be considered.
10. ISAT U reserves the right to accept or reject any quotation, to annul the procurement process, or not to award the contract without thereby incurring any liability to the affected bidders.
11. Submission of quotation in response to this request shall be construed as commitment to undertake the services in accordance with the terms and conditions or specifications, and schedule of implementation set forth in this RFQ.
12. For any clarification, you may contact us at (033) 320-7190 local no. 133 or email us at bac.isatu@gmail.com


ENIEDA G. CORONA
BAC Chairperson



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INSTRUCTIONS

1. Accomplish this RFQ correctly, accurately, and completely.
2. Do not alter the contents of this form in any way.
3. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

TECHNICAL SPECIFICATION

1. Please quote your **best offer** for item/s below. Please do not leave any blank items. Indicate "F" if the item offered is for FREE or "NA" for NOT AVAILABLE in the "Total Cost" if applicable.
2. Bidders must state "**Comply**" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

Item No.	Product Category	Description/Specification	ABC per Line Item (If applicable)	QTY	Unit	<i>To be filled up by Supplier</i>			
						Bidder's Offer (State brand & model)	Bidder's Statement of Compliance	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
1	Laptop Computer	<p>Laptop Computer with complete accessories</p> <p>Technical Specifications: Processor: 13th Gen Core i7 (18 MB cache, 12 cores, 16 threads, up to 5.00 GHz Turbo) Graphics Card: GDDR6 2GB or higher Display: 14.0-inch 16:10 2.5K (2560 x 1600) Anti-Glare Non Touch 300nits WVA Display with ComfortView Plus Support View Plus Support Memory: 16GB, 2 x 8GB, 4800MHz LPDDR5 Memory Onboard Storage: 512GB or higher M.2, PCIe NVMe, SSD Port: 2 USB 3.2 Gen 1 ports 1 Thunderbolt 4 port with DisplayPort and Power Delivery 1 Universal Audio Jack 1HDMI 1.4 port (Maximum resolution supported over HDMI is 1920 x 1080 @ 60Hz. No 4K/2K output) 1 Power-adaptor port OS: With Pre-Installed Licensed Microsoft 11 OS and Microsoft Office</p> <p>Accessories included: - With Power Adapter/Charger - With USB 3.0 to 10/100/1000 Gigabit Wired LAN Network Adapter - Laptop Bag</p> <p>With Local Office and 5 years Service Center within Iloilo City</p>		1	unit				



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2	Laptop Computer	Laptop Computer with complete accessories Technical Specifications: Processor: Mobile Processor (8-core/16-thread, 20MB cache, up to 4.7 GHz max boost) Graphics Card: Laptop GPU ROG Boost: 1550MHz at 95W (1500MHz Boost Clock + 50MHz OC, 80W + 15W Dynamic Boost) 4GB GDDR6 Display: 15.6inch FHD (1920 x 1080) 16:9 IPS-level anti-glare display sRGB: 62.5% Adobe: 47.34%, Refresh Rate: 144Hz Adaptive-Sync MUX Switch + Optimus Memory: 16GB, 2 x 8GB, 4800MHz LPDDR5 Memory Onboard Storage: 512GB or higher PCIe 4.0, SSD Port: with 3.5mm Combo Audio Jack With HDMI 2.1 port With at least 2 USB 3.2 Gen 1 Type-A port With Thunderbolt 4 support DisplayPort With RJ45 LAN port OS: With Pre-Installed Licensed Microsoft 11 OS and Microsoft Office Accessories Included: - With Power Adapter/Charger - With USB 3.0 to 10/100/1000 Gigabit Wired LAN Network Adapter - Laptop Bag With Local Office and 5 years Service Center within Iloilo City	1	unit					
		X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X For the official use: To have a portable and versatile computing device for various tasks in the office especially in making urgent financial reports and presentations (Requested by: Remia L. Doctora)							
TOTAL									

SCHEDULE OF REQUIREMENT		
Particular	University Requirement	Supplier's Offer
Delivery Period	30 days upon receipt of PO	
Warranty Period	1 year	
After Sales Services (If applicable)		



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SUPPLIER'S INFORMATION

Supplier's Business Name	
Supplier's Business Address	
Contact No.	
Fax No.	
Email Address	
TIN No.	
PhilGEPS Registration No.	

Signature over Printed Name

Position/Designation

Date