



Republic of the Philippines  
**Iloilo Science and Technology University**  
 Burgos St., La Paz, Iloilo City, 5000 Philippines  
 Trunkline: (+6333) 320-7190 | Telefax: (+6333) 329-4274  
<https://www.isatu.edu.ph/>  
[mail@isatu.edu.ph](mailto:mail@isatu.edu.ph)

**OFFICE OF THE UNIVERSITY PRESIDENT**

**MS. LEONORA G. CABALLA**

Owner  
 STARLAB MEDICAL AND SCIENTIFIC APPARATUS SUPPLY  
 Blk 1 Lot 7 Caimito Road Ext., Justinville Subd.,  
 Bacoor City, Cavite

**SUBJECT: NOTICE TO PROCEED**

**Dear Ms. Caballa:**

This Notice to proceed is hereby given to your company with the attached purchase order having been approved with the following details:

Reference No.	:	SVP-2024-093
Project Title	:	<b>PROCUREMENT OF BRAIN HEART INFUSION AND OTHER REAGENT ( Item Nos. 1 &amp; 13)</b>
Purchase Order No.	:	2024-05-151
Contract Amount	:	PhP 17,540.00
Delivery Period	:	30 calendar days upon receipt of PO

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the purchase order and in accordance with the implementing schedule.

Further, you are requested to coordinate with the **Procurement Management Office** with contact no. 320-7190 loc.125 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Keep one copy and return the other to the office of the undersigned.

Very truly yours,

**GABRIEL M. SALISTRE JR., PEE, DIT**  
 SUC President III

I acknowledge receipt of this Notice on: June 03, 2024  
 Name of Representative of the Bidder: Emily L. Mananala  
 Authorized Signature: [Signature]