



Republic of the Philippines
Iloilo Science and Technology University
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OFFICE OF THE UNIVERSITY PRESIDENT

MS. JANELLY B. BACALANGCO

Authorized Representative
 OXORD COMPUTER SOLUTIONS AND REPAIR CENTER
 Robinson's Place Roxas
 L2-247, Brgy. Lawa-an, Roxas City, Capiz

SUBJECT: NOTICE TO PROCEED

Dear Ms. Bacalangco:

This Notice to proceed is hereby given to your company with the attached purchase order having been approved with the following details:

Reference No.	:	ISAT U GOODS – 2024-02-037
Contract Title	:	PROCUREMENT OF PRINTER INK AND OTHER ICT SUPPLIES FOR VARIOUS OFFICES
Contract No.	:	2024-05-017
Contract Amount	:	PhP 331,868.00
Delivery Period	:	30 calendar days

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the purchase order and in accordance with the implementing schedule.

Further, you are requested to coordinate with the **Procurement Management Office** with contact no. 320-7190 loc.125 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Keep one copy and return the other to the office of the undersigned.

Very truly yours,

GABRIEL M. SALISTRE JR., PEE, DIT
 SUC President III

I acknowledge receipt of this Notice on: MAY 27 2024

Name of Representative of the Bidder: JANELLY B. BACALANGCO

Authorized Signature: *Janelly B. Bacalangco*



Love2024