



Republic of the Philippines
Iloilo Science and Technology University
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OFFICE OF THE UNIVERSITY PRESIDENT

MR. DENVER J. SUAREZ
 Authorized Representative
HEXATRONICS MARKETING
 Unit 4, 3rd Floor RPinme Building Mc Arthur Highway
 Brgy. San Sebastian, Tarlac City

SUBJECT: NOTICE TO PROCEED

Dear Mr. Suarez:

This Notice to proceed is hereby given to your company with the attached purchase order having been approved with the following details:

Reference No.	: ISAT U GOODS 2023-09-080
Contract Title	: Procurement of Laboratory Equipment, Labvolt, 91000-30 for CEA
Job/Purchase Order No.	: 2024-01-047
Contract Amount	: PhP 370,000.00
Delivery Period/Contract Duration	: 60 calendar days upon receipt of PO

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the purchase order and in accordance with the implementing schedule.

Further, you are requested to coordinate with the **Procurement Management Office** with contact no. 320-7190 loc.125 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Keep one copy and return the other to the office of the undersigned.

Very truly yours,

GABRIEL M. SALISTRE JR., PEE, DIT
 SUC President III

I acknowledge receipt of this Notice on: Feb. 13, 2024

Name of Representative of the Bidder: CYNDEL B. CANLAS

Authorized Signature: [Signature]



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