



Republic of the Philippines
Iloilo Science and Technology University
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OFFICE OF THE UNIVERSITY PRESIDENT

MR. ROMIE S. ORQUINA
Authorized Representative
D'MALT INDUSTRIAL SALES CORP.
Blk 8 Lot 5 Imperial IV Subdivision
Guzman-Jesena, Mandurriao, Iloilo City

SUBJECT: NOTICE TO PROCEED

Dear Mr. Orquina:

This Notice to proceed is hereby given to your company with the attached purchase order having been approved with the following details:

Reference No. : SVP-2024-194
Contract Title : Procurement of Burette
Purchase Order No. : 2024-12-303
Contract Cost : PhP 58,350.00
Contract Duration : 15 calendar days upon receipt of PO

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the purchase order and in accordance with the implementing schedule.

Further, you are requested to coordinate with the **Procurement Management Office** with contact no. 320-7190 loc.125 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Keep one copy and return the other to the office of the undersigned.

Very truly yours,

GABRIEL M. SALISTRE JR., PEE, DIT
SUC President III

I acknowledge receipt of this Notice on: 1/16/25
Name of Representative of the Bidder: Romic Orquina
Authorized Signature: [Signature]

