

PURCHASE ORDER
ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY
Burgos St., LaPaz, Iloilo City

DOC # 72432

Supplier :	ILOILO PRINTING AND SERVICES	P.O. No. :	2024-09-238
Address :	R. Mapa St., Airport, Mandurriao, Iloilo City	Date :	September 11, 2024
TIN :	154-542-277-000	Mode of Procurement :	Small Value Procurement

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	Burgos Street, La Paz, Iloilo City	Delivery Term :	30 calendar days after approval of final lay-out
Date of Delivery :		Payment Term :	CHARGE

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	<p>PRINTING OF NEWSLETTER - Manual Layouting, editing, proofreading, and printing of The Educators' Gazette Newsletter</p> <p>Specifications: • Back to back, 20 pages, 120 C2S Glossy Paper, All Color, Size A4, 180 C2S Matte Lamination</p> <p>Note: With local office address</p> <p>Warranty Period: 15 days from the time the materials have been delivered to the final destination and accepted by Iloilo Science and Technology University representative.</p> <p>***** Nothing Follows *****</p> <p>For official use for Printing of The Educators' Gazette (The Official Student Publication of the College of Education) Newsletter</p> <p>Requested by: Joel A. Ciriaco</p>	1600	40.00	64,000.00
Total					64,000.00

(Total Amount in Words): SIXTY FOUR THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

ILOILO PRINTING AND SERVICES

Name of Supplier

Date

Very truly yours,

RUSS ALLEN B. NAPUD, DIT

VP for Administration and Finance

Date

Fund Cluster :

Funds Available :

JESSICA M. GENZOLA

Accountant IV

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

64,000.00