

**PURCHASE ORDER**  
**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**  
 Burgos St., LaPaz, Iloilo City

DOC # 70151

Supplier : <b>CHARLES OFFICE AND SCHOOL SUPPLIES</b>	P.O. No. : 2024-08-204
Address : <u>Phil-am Compound, Commission Civil St., Brgy. Fatima, Jaro, Iloilo City</u>	Date : August 6, 2024
TIN : <u>490-131-759-000</u>	Mode of Procurement : <b>Small Value Procurement</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Burgos Street, La Paz, Iloilo City</u>	Delivery Term : 30 Calendar days upon receipt of PO
Date of Delivery : _____	Payment Term : <b>CHARGE</b>


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	<b>Fan</b> Brand: Standard Model: SOF-18T2 18" Orbit Fan ✓ Metal Blades High Performance Motor, Durability, High Quality 4-speed orbit fan regulator, Wattage: 75 watts, Voltage: 230V~60Hz	20	3,750.00	75,000.00
2	pcs	<b>Fan</b> Brand: Standard ✓ Model: SHF-18A Industrial Fan, High-Performance motor, 18" metal blade, 3-speed push button switch, with thermal fuse protection, with oscillation Wattage: 90 watts Voltage: 230V~60Hz, Max Height: 132cm	10	3,750.00	37,500.00
3	pcs	<b>Fan</b> Brand: Standard ✓ Model: STO-18E High-Performance motor 18" metal blade 3-speed switch setting, with thermal fuse protection, with oscillation Wattage: 75 watts Voltage: 230V~60Hz, Max Height: 132cm  Warranty Period: 1 year  ***** Nothing Follows ***** For official use of the Computer Department Requested by: Yvette G. Gonzales	6	3,300.00	19,800.00
<b>Total</b>					<b>132,300.00</b>

**(Total Amount in Words) : ONE HUNDRED THIRTY TWO THOUSAND THREE HUNDRED PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
**CHARLES OFFICE AND SCHOOL SUPPLIES**  
 Name of Supplier  
 Date: 19 AUG 2024

  
**GABRIEL M. SALISTRE, JR., PEE, DIT**  
 SUC President III  
 Date: 19 AUG 2024

Fund Cluster : 104  
 Funds Available : \_\_\_\_\_  
**JESSICA M. GENZOLA**  
 Accountant IV

ORS/BURS No. : 2024-08-1123  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : 140,000.00

AUG 10 2024

143,800.00

Love2024

104-01-190-132,300 ✓