PURCHASE ORDER

ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY

Burgos St., LaPaz, Iloilo City

DOC # 66644

Supplier : **TENG HWA TRADING CO., INC.**
Address : Balantang, Jaro, Iloilo City
TIN : 000-424-099-003

P.O. No. : 2024-04-112
Date : April 8, 2024
Mode of Procurement : **DIRECT CONTRACTING**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Burgos Street, La Paz, Iloilo City
Date of Delivery :

Delivery Term : 20 Calendar Days upon receipt of PO
Payment Term : **CHARGE**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	cartridges	Photocopier Toner (Kyocera 2554ci) TK8360K, Black Brand: Kyocera Taskalfa 2554ci	2	11,500.00	23,000.00
2	cartridges	Photocopier Toner (Kyocera 2554ci) TK8360C, Cyan Brand: Kyocera Taskalfa 2554ci	3	16,400.00	49,200.00
3	cartridges	Photocopier Toner (Kyocera 2554ci) TK8360M, Magenta Brand: Kyocera Taskalfa 2554ci	3	16,400.00	49,200.00
4	cartridges	Photocopier Toner (Kyocera 2554ci) TK8360Y, Yellow Brand: Kyocera Taskalfa 2554ci	3	16,400.00	49,200.00
		**** Nothing to Follows****			
		For the official use of the Office of the Vice President for Administration and Finance Requested by: Russ Allen B. Napud			
				Total	**170,600.00**

(Total Amount in Words): One Hundred Seventy Thousand Six Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

TENG HWA TRADING CO., INC.
Name of Supplier
APR 16 2024
Date

Very truly yours,

GABRIEL M. SALISTRE, JR., PEE, DIT
SUC President III
APR 16 2024
Date

Fund Cluster : 101
Funds Available :

JESSICA M. GENZOLA
Accountant IV

ORS/BURS No. : 2024-04-0490
Date of the ORS/BURS:
Amount : **170,600.00**

104-04-040 - 170,600