

# PURCHASE ORDER

**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**  
Burgos St., LaPaz, Iloilo City

**DOC # 61856**

Supplier : <b>ARMIX COPIER RENTALS, SERVICES AND SALES</b>	P.O. No. : 2024-01-051
Address : Phil Am Compound, Commission Civil St., Jaro, Iloilo City	Date : January 26, 2024
TIN : 157-143-351-000	Mode of Procurement : <b>PUBLIC BIDDING</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Burgos Street, La Paz, Iloilo City</u>	Delivery Term : 30 calendar days upon receipt of PO
Date of Delivery : _____	Payment Term : <b>CHARGE</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pieces	Arch File Folder with 2 ring (long)   Brand: Generic	39	169.00	6,591.00
2	boxes	Ballpen - Black , 0.5 mm, 12pcs/box   Brand: FlexStick	634	70.00	44,380.00
3	boxes	Ballpen - blue , 0.5 mm, 12pcs/box   Brand: FlexStick	389	70.00	27,230.00
4	boxes	Ballpen - red , 0.5 mm, 12pcs/box   Brand: FlexStick	228	70.00	15,960.00
5	unit	Basket - Shopping basket, Hand basket trolley with wheels   Brand: Generic	4	10,500.00	42,000.00
6	pack	Battery - AAA Battery, 1.2V, Min. 550 mAh, 2pcs/pack, rechargeable (branded)   Brand: Panasonic	39	480.00	18,720.00
7	pcs	Battery - 9 V , Dry cell, alkaline   Brand: Maxell	66	96.00	6,336.00
8	pack	Battery - AA, 2pcs/pack, drycell, alkaline   Brand: Maxell	242	67.00	16,214.00
9	pack	Battery - AAA, 2pcs/pack, drycell, alkaline   Brand: Maxell	333	65.00	21,645.00
10	pack	Battery, 4A, Alkaline battery, 2 pcs/pack   Brand: Maxell	6	85.00	510.00
11	pack	Battery, Rechargeable, 2 pcs/pack, size AAA w/ charger   Brand: Sony	21	155.00	3,255.00
12	pack	Battery, Rechargeable, 2 pcs/pack, size AA w/ charger   Brand: Sony	16	280.00	4,480.00
13	pack	Battery, D Size, 2pcs/pack   Brand: Panasonic	14	75.00	1,050.00
14	pcs	Binder - 2 ring binder, heavy duty, 2"   Brand: Generic	131	230.00	30,130.00
15	pcs	Binder - 2 ring binder, heavy duty, 3"   Brand: Generic	67	175.00	11,725.00
16	pcs	Binder - 3 ring binder, heavy duty, 1"   Brand: Generic	81	185.00	14,985.00
17	pcs	Binder - 3 ring binder, heavy duty, 2"   Brand: Generic	66	185.00	12,210.00
18	pcs	Binder - 3 ring binder, heavy duty, 3"   Brand: Generic	111	185.00	20,535.00
19	boxes	Binder Clips - CLIP, BACKFOLD, all metal, clamping: 1 INCH, 12 pcs/pack   Brand: Binder Clips	392	19.00	7,448.00
20-21	boxes	Binder Clips - CLIP, BACKFOLD, all metal, clamping: 2 INCHES, 12 pcs/pack   Brand: Binder Clips	363	66.15	24,012.45
22	pcs	Book - Book end, Metal book ends for shelves   Brand: Generic	97	60.00	5,820.00
23	pcs	Box - Storage Box, 50L   Brand: Generic	27	675.00	18,225.00
24	pcs	Box - Storage box, 75L, plastic   Brand: Generic	16	877.00	14,032.00
25	pcs	Boxes - Storage box, plastic 95L   Brand: Generic	14	1,350.00	18,900.00
26	pack	Cable Tie - Releasable-Reusable nylon cable tie , 2.5x200mm , 100's/pack, white   Brand: Generic	40	32.00	1,280.00
27	pcs	Calculator - Office Calculator, large font, 14 digit, Solar, and battery   Brand: TM	57	472.00	26,904.00
Page 1 of 7				<b>Sub-Total</b>	<b>414,577.45</b>

**(Total Amount in Words): Two Million Five Hundred Thirteen Thousand One Hundred Forty Two Pesos and Eighty Centavos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

**ARMIX COPIER RENTALS, SERVICES AND SALES**

\_\_\_\_\_  
Name of Supplier

\_\_\_\_\_  
Date **FEB 12 2024**

Very truly yours,

**GABRIEL M. SALISTRE, JR., PEE, DIT**

\_\_\_\_\_  
SUC President III

\_\_\_\_\_  
Date **FEB 08 2024**

Fund Cluster : 101

Funds Available : \_\_\_\_\_

**JESSICA M. GENZOLA**

\_\_\_\_\_  
Accountant IV

ORS/BURS No. : 5054-02-OR8

Date of the ORS/BURS: \_\_\_\_\_

Amount : **2,513,142.80**

# PURCHASE ORDER

ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY

Burgos St., LaPaz, Iloilo City

**DOC # 61856**

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Address : <u>Phil Am Compound, Commission Civil St., Jaro, Iloilo City</u>	Date : January 26, 2024
TIN : <u>157-143-351-000</u>	Mode of Procurement : <b>PUBLIC BIDDING</b>

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Date of Delivery : _____	Payment Term : <b>CHARGE</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
28	pcs	Calculator - Scientific, 574 Functions, Functions: Prime factorization, Ratio Calculation, New equation   Brand: Casio	8	2,025.00	16,200.00
29	unit	Cart - Features: -Removable on four sides, increasing versatility when carrying larger loads, -Handle control over 180-degree rotation range, -Durable steel frame can hold 249.5 kg of goods, -Wide wheelbase and 10-inch tires provide good stability and balance, -More practical four-wheeled vehicle makes it easy for you to complete task in the yard. Wagon specifications: -Overall dimensions: 37 x 19.48 x 40.15 inches, overall dimensions: 94 x 49.35 x 102 cm, wheel size: 10 x 10 x 3 inches, wheel size: 25.4 x 25.4 x 7.62 cm, handle length: 32.28 inches   Brand: Generic	3	16,875.00	50,625.00
30	rolls	Cash Registry Journal, 44 mm x 67 mm per roll   Brand: Generic	12	17.55	210.60
31	boxes	Chalk - white, dustless   Brand: Generic	12	147.00	1,764.00
32	pcs	Clear Book, A4, 60 pockets, blue   Brand: Generic	136	210.00	28,560.00
33	pcs	Clear Book, 8.5 in. x 11 in, 60 pockets, blue   Brand: Generic	99	210.00	20,790.00
34	pcs	Clear Book, 8.5 in. x 13 in, 60 pockets, blue   Brand: Generic	158	210.00	33,180.00
35	pcs	Clear Book, 8.5 in. x 13 in, 60 pockets, red   Brand: Generic	12	210.00	2,520.00
36	pcs	Clear Book, 8.5 in. x 13 in, 60 pockets, white   Brand: Generic	1	210.00	210.00
37	pcs	Clear Book, 8.5 in. x 13 in, 60 pockets, yellow   Brand: Generic	7	210.00	1,470.00
38	pcs	Clear Book, 8.5 in. x 13 in, 60 pockets, light blue   Brand: Generic	172	210.00	36,120.00
39	pcs	Clock - Wall clock, good quality, battery operated, with extra battery   Brand: Generic	6	675.00	4,050.00
40	pcs	Clock - Digital Wall Clock with temperature & humidity, 8.6", large display time/date/week, Alarm clock   Brand: Generic	7	1,350.00	9,450.00
41	pcs	Combo Ring - 1 in.   Brand: Generic	125	48.00	6,000.00
42	pcs	Combo Ring - 1/2 in.   Brand: Generic	131	17.00	2,227.00
43	pcs	Combo Ring - 1/4 in.   Brand: Generic	85	17.55	1,491.75
44	pcs	Combo Ring - 2 in., good quality, white   Brand: Generic	11	79.00	869.00
45	pcs	Combo Ring - 3/4 in.   Brand: Generic	61	32.00	1,952.00
46	pcs	Container - water container with faucet, 5 gallon   Brand: Generic	6	209.00	1,254.00
47	pcs	Cork Board - 2 ft. X 3 ft. with aluminum Frame   Brand: Generic	25	1,080.00	27,000.00
48	pcs	Correction Pen - Liquid paper Correction pen, 7 ml   Brand: Generic	232	16.00	3,712.00
49	pcs	Correction Tape - 20 m x 5 mm   Brand: Generic	910	40.00	36,400.00
50	board	Cutter - Desktop paper cutter/ , trimmer (18"x24")   Brand: Generic	11	1,350.00	14,850.00
51	pcs	Cutter - large, heavy duty, metal case   Brand: Generic	146	165.00	24,090.00
52	unit	Cutting Mat - 18 in x 24 in, reversible   Brand: Generic	9	320.00	2,880.00
Page 2 of 7				<b>Sub-Total</b>	<b>327,875.35</b>

**(Total Amount in Words): Two Million Five Hundred Thirteen Thousand One Hundred Forty Two Pesos and Eighty Centavos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  <b>ARMIX COPIER RENTALS, SERVICES AND SALES</b> _____ Name of Supplier _____ Date <b>FEB 12 2024</b>	Very truly yours,  <b>GABRIEL M. SALISTRE, JR., PEE, DIT</b> SUC President III _____ Date <b>FEB 08 2024</b>
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Fund Cluster : _____ Funds Available : _____   <b>JESSICA M. GENZOLA</b> Accountant IV	ORS/BURS No. : <u>2024-02-051</u> Date of the ORS/BURS: _____  Amount : <b>2,513,142.80</b>
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# PURCHASE ORDER

ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY

Burgos St., LaPaz, Iloilo City

DOC # 61856

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TIN : <u>157-143-351-000</u>	Mode of Procurement : <b>PUBLIC BIDDING</b>

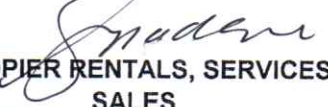
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

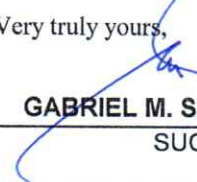
Place of Delivery : <u>Burgos Street, La Paz, Iloilo City</u>	Delivery Term : <u>30 calendar days upon receipt of PO</u>
Date of Delivery : _____	Payment Term : <b>CHARGE</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
53	pcs	Dater Stamp - 5 mm, gray   Brand: Generic	54	48.00	2,592.00
54	pcs	Dater Stamp - received stamp with date , medium   Brand: Generic	31	65.00	2,015.00
55	bottle	Digistamp Ink, Purple, 10 ml   Brand: Generic	58	100.00	5,800.00
56	pcs	Document Holder - Desktop document holder , 12" (h) x 9-3/8" (w) x 2" (d) , made of plastic, adjustable for letter, supports up to 150 sheets, black color, 9x12 inches   Brand: Generic	15	449.00	6,735.00
57	unit	Document Holder - 3-Tier, 3 Compartment Vertical File Storage, Desktop Organizer, File Organization, Metal, Mesh   Brand: Generic	3	580.00	1,740.00
58	pcs	Door Padlock, stainless, short type, 50 mm   Brand: Generic	21	338.00	7,098.00
59	pcs	Eraser - Black/whiteboard eraser   Brand: Generic	165	18.00	2,970.00
60	pcs	Eraser for pencil and ballpen, thick, large   Brand: Generic	62	10.00	620.00
61	boxes	Fastener - paper fastener, plastic, multi-colored   Brand: TM	299	37.00	11,063.00
62	pack	Fastener - Plastic, double lock, for 100 pages and up, 10 pcs/pack, 8cm   Brand: Generic	140	202.00	28,280.00
63	boxes	Fastener - good quality, stainless, non sharp edge   Brand: Generic	239	55.00	13,145.00
64	pcs	File Box, big with cover, blue, 6 in x 15.5 in x 11 in   Brand: Generic	528	185.00	97,680.00
65	pcs	File Box, medium with cover, blue, 5 in x 15.5 in x 11 in   Brand: Generic	110	175.00	19,250.00
66	pcs	File Box, big without cover, blue, 6 in x 15.5 in x 11 in   Brand: Generic	93	85.00	7,905.00
67	pcs	Expandable folder, Blue, A4, Canvass Cover with top metal fastener   Brand: Generic	169	85.00	14,365.00
68	pcs	Folder, long size (white)   Brand: Generic	6515	5.75	37,461.25
69	pcs	Folder, green, long, expanded with tab, good quality, thick   Brand: Generic	2475	65.00	160,875.00
70	pcs	Folder, plastic, frosted, long   Brand: Generic	220	11.00	2,420.00
71	pcs	Folder, green, long size, expandable without tab, thick   Brand: Generic	1285	38.00	48,830.00
72	pcs	Folder, A4 size (white)   Brand: Generic	100	6.50	650.00
73	pcs	Frames - Certificate/Picture 8.5 in.x13in, in good quality   Brand: Generic	81	162.00	13,122.00
74	pcs	Frames - A4, in good quality   Brand: Generic	331	135.00	44,685.00
75	pcs	Clear Glue with Sponge Tip, NET WEIGHT:50CC   Brand: Generic	106	33.75	3,577.50
76	bottle	Glue - 130 gms (118ML), multipurpose glue, safe and non toxic   Brand: Elmers	301	56.00	16,856.00
77	bottle	Glue, instant glue, fast drying, strip pack   Brand: Generic	25	87.00	2,175.00
78	pcs	Glue Gun - big, heavy duty   Brand: Generic	42	450.00	18,900.00
79	pcs	Glue Gun - small, heavy duty   Brand: Generic	32	350.00	11,200.00
80	pcs	Glue Stick - big, heavy duty   Brand: Generic	940	8.10	7,614.00
81	pcs	Glue Stick - small, heavy duty   Brand: Generic	480	4.10	1,968.00
Page 3 of 7				<b>Sub-Total</b>	<b>591,591.75</b>

**(Total Amount in Words): Two Million Five Hundred Thirteen Thousand One Hundred Forty Two Pesos and Eighty Centavos Only**

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 Date FEB 12 2024

Very truly yours,  
  
**GABRIEL M. SALISTRE, JR., PEE, DIT**  
 \_\_\_\_\_  
 SUC President III  
 \_\_\_\_\_  
 Date FEB 08 2024

Fund Cluster : 101  
 Funds Available : \_\_\_\_\_  
 \_\_\_\_\_  
**JESSICA M. GENZOLA**  
 Accountant IV

ORS/BURS No. : 50 59-02-025  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : **2,513,142.80**

# PURCHASE ORDER

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Burgos St., LaPaz, Iloilo City

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Date of Delivery : _____	Payment Term : <b>CHARGE</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
82	pcs	Guntacker, 12 mm, use for roofing felt, house wrap, carpeting, canvass   Brand: Generic	5	675.00	3,375.00
83	boxes	Guntacker Wire, 12 mm   Brand: Generic	83	162.00	13,446.00
84	pcs	Highlighter - assorted colors   Brand: AMSPEC	463	31.00	14,353.00
85	pcs	Pen Holder Multifunction, desktop office organizer   Brand: Generic	21	472.00	9,912.00
86	pcs	ID Holder - Transparent B4 size for ARTA ID   Brand: Generic	377	12.00	4,524.00
87	pcs	Illustration Board, standard size (40 x 30 inches)   Brand: Generic	8	120.00	960.00
88	pcs	Illustration Board, standard size (40 x 30 inches) both side white   Brand: Generic	25	205.00	5,125.00
89	pack	Index Tabs - Clear, Transparent @ 20 per pack   Brand: Generic	279	56.00	15,624.00
90	pcs	Cartridge Ink compatible with Brother MFC-J3540DW Inkjet Printer, 2 Black, 1 Magenta, 1 Cyan, 1 Yellow   Brand: Generic	5	4,500.00	22,500.00
91	rolls	Laminating Film - 1" core , 1.5 mil 9" X 500"   Brand: Generic	3	1,325.00	3,975.00
92	pack	Laminating Film , A4 size , 10 sheets/pack   Brand: Generic	47	200.00	9,400.00
93	pcs	Meter stick, Stainless   Brand: Generic	15	75.00	1,125.00
94	pcs	Meter stick, Wooden   Brand: Generic	2	47.00	94.00
95	unit	Organizer - Wire mesh file tray, 5 layers, all metal, firm, and durable   Brand: Generic	6	1,012.00	6,072.00
96	pcs	Paint Brush - 1" Fine Bristles   Brand: Generic	7	25.00	175.00
97	pcs	Paint Brush - 2" Fine Bristles   Brand: Generic	15	47.00	705.00
98	pcs	Paint Brush - 4" Fine Bristles   Brand: Generic	31	114.00	3,534.00
99	boxes	Paper Clips, big, assorted color, vynil coated   Brand: TM	348	27.00	9,396.00
100	boxes	Paper Clips, regular, assorted color, vynil coated   Brand: TM	309	13.00	4,017.00
101	pcs	Paper Tray - Metal, 3 layers, Mess type, fixed   Brand: Generic	86	576.00	49,536.00
102	pcs	Pen - Permanent Marker - broad, black, good quality   Brand: Pilot	523	38.00	19,874.00
103	pcs	Pen - Permanent Marker - broad, blue, good quality   Brand: Pilot	405	38.00	15,390.00
104	pcs	Pen - Permanent Marker - broad, red, good quality   Brand: Pilot	108	38.00	4,104.00
105	pcs	Pen - Permanent Marker - Fine, black, good quality   Brand: Pilot	194	38.00	7,372.00
106	pcs	Pen - Permanent Marker - Fine, blue, good quality   Brand: Pilot	76	38.00	2,888.00
107	pcs	Pen - Permanent Marker - Fine, red, good quality   Brand: Pilot	87	38.00	3,306.00
108	pcs	Pen - White board Marker - black, refillable   Brand: Pilot	1052	59.00	62,068.00
109	pcs	Pen - White board Marker - blue, refillable   Brand: Pilot	425	59.00	25,075.00
110	pcs	Pen - Whiteboard Marker - red, refillable   Brand: Pilot	225	59.00	13,275.00
111	boxes	Pencil - #1, durable, Woodclinchd Complastic Lead, 12/pack   Brand: Mongol	62	91.00	5,642.00
112	boxes	Pencil - #2, durable, Woodclinchd Complastic Lead, 12/pack   Brand: Pilot	217	90.00	19,530.00
Page 4 of 7				<b>Sub-Total</b>	<b>356,372.00</b>

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FEB 12 2024

Date

Very truly yours,

**GABRIEL M. SALISTRE, JR., PEE, DIT**

SUC President III

Date FEB 08 2024

Fund Cluster : 601

Funds Available : \_\_\_\_\_

**JESSICA M. GENZOLA**  
Accountant IV

ORS/BURS No. : WHY-02-015

Date of the ORS/BURS: \_\_\_\_\_

Amount : **2,513,142.80**

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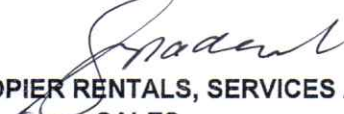
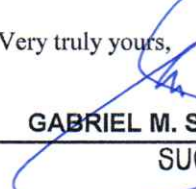
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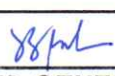
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Date of Delivery : _____	Payment Term : <b>CHARGE</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
113	boxes	Pencil - #3, durable, Woodclined Complastic Lead, 12/pack   Brand: Pilot	12	91.00	1,092.00
114	sets	Pencil - Lead, mechanical 0.5 mm refill 12 pcs per set   Brand: Generic	10	36.50	365.00
115	pcs	Pencil - mechanical pencil, drafting quality, 0.5mm   Brand: Generic	6	60.00	360.00
116	boxes	Pencil Eraser - Soft Pencil, Rubber Eraser (30 pcs/Box)   Brand: Generic	49	388.00	19,012.00
117	pcs	Photo album, square-type, size 10x10, good quality   Brand: Generic	2	200.00	400.00
118	boxes	Pins - push pins with colored heads   Brand: Generic	105	33.00	3,465.00
119	pack	Pins - safety pins, small, 100 pcs/pack   Brand: Generic	6	41.00	246.00
120	rolls	Plastic Cover - transparent, 50 meter/rolls, #.0.065mm thickness, #3   Brand: Generic	20	877.00	17,540.00
121	pcs	Plastic Refill - for 3 ring binder   Brand: Generic	200	8.90	1,780.00
122	pcs	Puncher, 3-hole puncher, extra large handle, punch capacity-30 sheets, metal gauge with scale   Brand: Generic	6	742.00	4,452.00
123	pcs	Puncher, big, heavy duty, 2-hole, standard   Brand: Generic	58	243.00	14,094.00
124	pcs	PVC Cover - for document, A4 size, thick   Brand: Generic	760	12.00	9,120.00
125	pcs	PVC Cover - for document, long size, thick   Brand: Generic	860	15.00	12,900.00
126	pcs	Record Book, 150 pages, hardbound   Brand: Generic	55	68.50	3,767.50
127	pcs	Record Book, 250 pages, hardbound   Brand: Generic	55	75.00	4,125.00
128	pcs	Record Book, 300 pages, hardbound   Brand: Generic	250	98.00	24,500.00
129	pcs	Record Book, 500 pages, hardbound   Brand: Generic	263	115.00	30,245.00
130	pcs	Record Book - Official Record Book, 8.5 x 11 inches, pages, hardbound, 500   Brand: Generic	110	311.00	34,210.00
131	boxes	Rubber Bands - large , assorted color   Brand: Generic	10	148.00	1,480.00
132	boxes	Rubber Bands - Regular Size, assorted color   Brand: Generic	36	29.00	1,044.00
133	pcs	Ruler - 1 ft, plastic   Brand: Generic	91	6.00	546.00
134	pcs	Ruler - 1 ft, stainless metal   Brand: Generic	18	32.00	576.00
135	pcs	Scissors - big, for cloth/tailoring, comfortable handle, premium quality, 8"   Brand: Generic	82	51.00	4,182.00
136	pcs	Scissors - small, for cloth/tailoring, comfortable handle, premium quality, 7"   Brand: Generic	120	36.00	4,320.00
137	pcs	Sharpener - pencil sharpener, desktop 1 hole   Brand: Generic	29	145.00	4,205.00
138	pack	Sheet Protector - Clear Sheet Protector Long Size (1x25x35cm), 11 Holes, 100 Sheet per pack, 650 grams.   Brand: Generic	50	84.00	4,200.00
139	pack	Sheet Protector - Clear Sheet protector (3 ring hole binder refill), 100 sheets/pack, 8.5 x13 inches   Brand: Generic	70	72.00	5,040.00
140	pcs	Sign Pens - 0.4 mm , black , Gel ink Pen, refillable   Brand: Finetech	1858	33.75	62,707.50
141	pcs	Sign Pens - 0.4 mm , blue, Gel ink Pen, refillable   Brand: Finetech	1901	33.75	64,158.75
142	pcs	Sign Pens - 0.4 mm , red , Gel ink Pen, refillable   Brand: Finetech	472	33.75	15,930.00
Page 5 of 7				<b>Sub-Total</b>	<b>350,062.75</b>

**(Total Amount in Words): Two Million Five Hundred Thirteen Thousand One Hundred Forty Two Pesos and Eighty Centavos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  <b>ARMIX COPIER RENTALS, SERVICES AND SALES</b> _____ Name of Supplier <span style="float: right;">FEB 12 2024</span> _____ Date	Very truly yours,  <b>GABRIEL M. SALISTRE, JR., PEE, DIT</b> _____ SUC President III _____ Date <span style="float: right;">FEB 08 2024</span>
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Fund Cluster : _____ Funds Available : _____  <b>JESSICA M. GENZOLA</b> _____ Accountant IV	ORS/BURS No. : <u>2024-02-0148</u> Date of the ORS/BURS: _____ Amount : <b>2,513,142.80</b>
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# PURCHASE ORDER

**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**

Burgos St., LaPaz, Iloilo City

**DOC # 61856**

Supplier : <b>ARMIX COPIER RENTALS, SERVICES AND SALES</b>	P.O. No. : 2024-01-051
Address : Phil Am Compound, Commission Civil St., Jaro, Iloilo City	Date : January 26, 2024
TIN : 157-143-351-000	Mode of Procurement : <b>PUBLIC BIDDING</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : <b>Burgos Street, La Paz, Iloilo City</b>	Delivery Term : 30 calendar days upon receipt of PO
Date of Delivery : _____	Payment Term : <b>CHARGE</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
143	pcs	Permanent Marker, 0.5mm, Black, Gel Ink, Quick Dry, Non-fading for label sticker   Brand: Generic	150	33.75	5,062.50
144	pcs	Permanent Marker, 0.5mm, Blue, Gel Ink, Quick Dry, Non-fading for label sticker   Brand: Generic	200	33.75	6,750.00
145	pcs	Sign Pens - 0.7 mm, Black, Gel Ink, Refillable   Brand: Dong A MyGel	1018	30.00	30,540.00
146	pcs	Sign Pens - 0.7 mm, Blue, Gel Ink, Refillable   Brand: Dong A MyGel	1022	30.00	30,660.00
147	pcs	Sign Pens - 0.7 mm, Red, Gel Ink, Refillable   Brand: Dong A MyGel	149	30.00	4,470.00
148	pcs	Stamp Pad - clear stamp no. 1 , quality standard   Brand: Generic	56	101.00	5,656.00
149	bottle	Stamp Pad Ink - Green, 30ml , with brush   Brand: Generic	1	27.00	27.00
150	bottle	Stamp Pad Ink - purple , plastic container   Brand: Generic	111	47.50	5,272.50
151-152	boxes	Staple Wire - #10 mm   Brand: Generic	35	8.10	283.50
153	boxes	Staple Wire - #23/13, Heavy Duty   Brand: Generic	7	60.00	420.00
154	boxes	Staple Wire - #35 mm, Heavy Duty   Brand: Generic	1089	43.00	46,827.00
155	pcs	Staple Wire Remover, claw   Brand: Generic	34	34.00	1,156.00
156	pcs	Stapler - #35 , with staple remover, high quality, small, effortless   Brand: Generic	138	320.00	44,160.00
157	pcs	Stapler - long arm, 80 sheets/80g, staple loading back   Brand: Generic	2	475.00	950.00
158	pcs	Stapler - heavy-duty stapler, long arm, 23/13 staple size, for thick papers   Brand: Generic	20	1,080.00	21,600.00
159	pcs	Stapler with flat clinch, mechanism, twin-level mechanism, up to 30 sheets, big, effortless   Brand: Generic	10	540.00	5,400.00
160	pcs	T-square, stainless metal, 24"   Brand: Generic	25	675.00	16,875.00
161	rolls	Tape - Magic tape, width: 1 inch, standard length   Brand: Generic	5	270.00	1,350.00
162	rolls	Tape, reflective hazard warning tape, black and yellow   Brand: Generic	1	351.00	351.00
163	rolls	Tape, double sided with foam, width: 1 in., standard length   Brand: Generic	238	108.00	25,704.00
164	rolls	Tape, double sided without foam, width: 1 in., standard length   Brand: Generic	242	49.00	11,858.00
165	rolls	Tape, duct, width: 3 inch, standard length   Brand: Generic	120	270.00	32,400.00
166	rolls	Tape, masking, width: 1 inch, standard length   Brand: Generic	469	18.00	8,442.00
167	rolls	Tape, masking, width: 2 inch, standard length   Brand: Generic	483	32.00	15,456.00
168	rolls	Tape, packing, width: 2 inch, standard length: 40 yards   Brand: Generic	226	40.00	9,040.00
169	rolls	Tape, transparent, width: 1 inch, standard length: 40 yards   Brand: Generic	747	17.00	12,699.00
Page 6 of 7				<b>Sub-Total</b>	<b>343,409.50</b>

**(Total Amount in Words): Two Million Five Hundred Thirteen Thousand One Hundred Forty Two Pesos and Eighty Centavos Only**

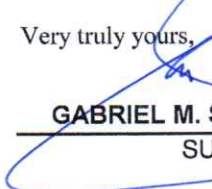
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
**ARMIX COPIER RENTALS, SERVICES AND SALES**  
Name of Supplier

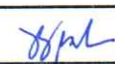
Date **FEB 12 2024**

Very truly yours,

  
**GABRIEL M. SALISTRÉ, JR., PEE, DIT**  
SUC President III  
Date **FEB 08 2024**

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

  
**JESSICA M. GENZOLA**  
Accountant IV

ORS/BURS No. : **2024-02-014**

Date of the ORS/BURS: \_\_\_\_\_

Amount : **2,513,142.80**

# PURCHASE ORDER

**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**

Burgos St., LaPaz, Iloilo City

**DOC # 61856**

Supplier : <b>ARMIX COPIER RENTALS, SERVICES AND SALES</b>	P.O. No. : 2024-01-051
Address : <b>Phil Am Compound, Commission Civil St., Jaro, Iloilo City</b>	Date : <b>January 26, 2024</b>
TIN : <b>157-143-351-000</b>	Mode of Procurement : <b>PUBLIC BIDDING</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Burgos Street, La Paz, Iloilo City</b>	Delivery Term : 30 calendar days upon receipt of PO
Date of Delivery :	Payment Term : <b>CHARGE</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
170	rolls	Tape, transparent, width: 2 inch, standard length: 40 yards   Brand: Generic	444	40.00	17,760.00
171	rolls	Tape, transparent, width: 3 inch, standard length: 40 yards   Brand: Generic	84	65.00	5,460.00
172	pcs	Tape Dispenser - Dispenser , 1 inch, Heavy Duty   Brand: Generic	30	155.00	4,650.00
173-174	pcs	Tape Dispenser - Dispenser , universal, Heavy Duty   Brand: Generic	18	105.00	1,890.00
175	pack	Tape Flags, assorted colors, plastic, 1 inch., 50 sheets/pack   Brand: Generic	180	81.00	14,580.00
176	pack	Tape Flags, with Please Sign Here, 1 inch., 50 sheets/pack   Brand: Generic	564	81.00	45,684.00
177	pack	Tape Flags, 0.472 x 1.719 Clear Dispenser, 5 bundle/pack   Brand: Generic	148	81.00	11,988.00
178	boxes	Thumbtacks - 3/8 in,gold , steel , flat-round head shape   Brand: Generic	152	13.50	2,052.00
179	boxes	Thumbtacks - colored heads   Brand: Generic	53	34.00	1,802.00
181	pcs	Tray - Mesh desktop paper tray organizer, 4 layers, steel   Brand: Generic	17	689.00	11,713.00
182	unit	White Board - 3ft x 4ft, Good Quality   Brand: Generic	3	2,025.00	6,075.00
183	unit	White Board - 4'x8',white board, with steel stand   Brand: Generic	2	2,800.00	5,600.00
Warranty Period: 6 months ***** Nothing Follows ***** For official use of University offices. Requested by: Maria Celina C. Samis				<b>Sub-Total</b>	<b>129,254.00</b>
Page 7 of 7					<b>Grand Total</b>
					<b>2,513,142.80</b>

**(Total Amount in Words): Two Million Five Hundred Thirteen Thousand One Hundred Forty Two Pesos and Eighty Centavos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*[Signature]*  
**ARMIX COPIER RENTALS, SERVICES AND SALES**  
 Name of Supplier  
 Date **FEB 12 2024**

Very truly yours,

*[Signature]*  
**GABRIEL M. SALISTRE, JR., PEE, DIT**  
 SUC President III  
 Date **FEB 08 2024**

Fund Cluster : 14

Funds Available : *[Signature]*

**JESSICA M. GENZOLA**  
 Accountant IV

ORS/BURS No. : 2024-02-018

Date of the ORS/BURS: \_\_\_\_\_

Amount : **2,513,142.80**