

PURCHASE ORDER
ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY
 Burgos St., LaPaz, Iloilo City

DOC # 61018

Supplier: **ANDY'S STUDIO** P.O. No.: 2023-12-411
 Address: 7 Alegre St. Brgy 11, Batangas City Date: December 19, 2023
 TIN: 905-207-672-000 Mode of Procurement: **Public Bidding**

Gentlemen
 Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery: Burgos Street, La Paz, Iloilo City Delivery Term: 90 calendar days upon receipt of final lay-out
 Date of Delivery: _____ Payment Term: **CHARGE**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Printing of Yearbook 2023 Specifications: Material cover: Kromcoat # 130 lbs, 6 flyleaves C2S # 180 lbs Finishing: Hard bound, plastic lamination, 2 embossed lettering size 9" X 12" Inside pages: C2S #80 lb; Color sep; 340 pages excluding flyleaves and cover Spine lettering: gold lettering stamp Scope of works: *Manual lay-outting/editing - editing is done in three phases, draft copies should be provided in each phase. Printing Press specs: *Printing press should have printed three yearbooks in the past with documents/ receipt for proof of full payment; *With 10 complimentary copies; *provision of digital copy for posting @445.28 x 1700copies = Php.756,976.00 Aftersales services: provision of 10 copies for correction; **** Nothing Follows**** For official use at the office of students affairs and services (Printing of Yearbook 2023) Requested by: Ely S. Clasico	1	756,976.00	756,976.00
				Total	756,976.00

(Total Amount in Words): Seven Hundred Fifty Six Thousand Nine Hundred Seventy Six Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Noel M. Abanico
ANDY'S STUDIO
 Name of Supplier
 19/12/2023
 Date

Very truly yours,

GABRIEL M. SALISTRE JR.
GABRIEL M. SALISTRE JR., PEE, DIT
 University President
 Date

Fund Cluster: SMF
 Funds Available: _____
Jessica M. Genzola
JESSICA M. GENZOLA
 Accountant IV

ORS/BURS No.: 2023-12-0446
 Date of the ORS/BURS: _____
 Amount: **756,976.00**