

# PURCHASE ORDER

**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**  
Burgos St., LaPaz, Iloilo City

**DOC # 52325**

Supplier: <b>SUAREZ BROTHERS METAL ARTS INC.</b>	P.O. No.: 2023-03-054
Address: 52 Osmeña Blvd. Capitol Site, Cebu City	Date: March 1, 2023
TIN: 000-309-496-007	Mode of Procurement: <b>Small Value Procurement</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>Burgos Street, La Paz, Iloilo City</u>	Delivery Term: <u>30 Calendar days upon receipt of PO</u>
Date of Delivery: _____	Payment Term: <b>CHARGE</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	<b>Seal</b> University Dry Seal Diameter: 2 inches <i>Please see attached design</i>  *****Nothing follows*****  For official use at the Registrar Office Requested by: Hazel S. Bautista	3	5,950.00	17,850.00
<b>Total</b>					<b>17,850.00</b>

**Total Amount in Words): Seventeen Thousand Eight Hundred Fifty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_  
**SUAREZ BROTHERS METAL ARTS INC.**  
 Name of Supplier  
03/14/2023  
 Date

Very truly yours  
 \_\_\_\_\_  
**GABRIEL M. SALISTRE, JR., D.I.T**  
 VP for Admin and Finance  
MAR 10 2023  
 Date

und Cluster : 164  
 unds Available : \_\_\_\_\_  
 \_\_\_\_\_  
**JESSICA M. GENZOLA**  
 Accountant IV

ORS/BURS No. : 2023-03-0191  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : **17,850.00**