



**Project: Provision of Labor and Services for One Year Collection and Disposal of the University Garbage**

### TERMS OF REFERENCE

Total Budget Cost : ₱731,000.00  
Contract Duration: 12 Months (from the receipt of NTP)

#### **I. AREAS OF SERVICES**

- 1) Garbage collection and disposal covers the ISAT U Iloilo City Campus (Main and New Site) at Burgos St., La Paz, Iloilo City.
- 2) The point of collection shall be at the garbage holding area beside the Guiang Building.

#### **II. SCOPE OF WORK**

The Service Provider for the garbage collection from the University and disposal to the Calahunan Mandurriao Dump Site shall render and perform the following minimum activities as follows:

- a) Collect all garbage from the University's holding area located beside the Guiang Building **three (3) times** a week on Mondays, Wednesdays, and Fridays.
- b) The University may request the Service Provider for a special trip at any time or day, as the case may require urgent action due to the increase and volume of garbage.
- c) The Service Provider shall be responsible for the necessary fees and permits required by dumping site authorities, as these are included in the total contract amount.
- d) The Service Provider shall provide the garbage truck with a minimum carrying capacity of **15 cubic meters** to cover the maximum volume of garbage per trip.
- e) The Service Provider is responsible for ensuring the cleanliness of the dispersed trash during garbage collection at the university holding area.
- f) The service provider shall conduct the anti-fly spray before or after the removal of garbage inside the holding area to avoid the infestation of flies on the adjacent buildings.
- g) The number of hauling trips shall cover a total of **one hundred and seventy (170) trips** to cover the one (1) year period; hence, if the number of trips were not consumed in the said period, the Service Provider shall continuously render the said number of trips until it is completed.
- h) The Service Provider shall submit to the university the collection receipts signed and verified by authorized university personnel for every trip that has been made.
- i) The Service Provider shall submit its monthly billing statement within the first week of the succeeding month and attach signed copies of the collection receipts.

**III. Minimum Equipment and Supplies Requirement:**

- 1) Knapsack sprayer.
- 2) Anti-flies spray solution/chemicals.
- 3) Brooms and dust pans
- 4) Garbage truck, 15 cu. Meter (minimum carrying capacity)
- 5) Truck box cover/net

**IV. Total Budgetary Requirement:**

**A. Annual Budget for 12 Months:      Php 731,000.00**


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