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|  | Republic of the Philippines ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY La Paz, Iloilo City | Department: | Bids and Awards Committee |
| | | Doc. Code: | QF-BAC-02 |
| | REQUEST FOR QUOTATION | Rev. No.: | 00 |
| | | Effective Date: | July 1, 2022 |

(PR/JR NO.) : SVP-2023-051

Date : _____
 Doc Track No. : 54164

TO: ALL PROSPECTIVE SUPPLIERS

1. The **Iloilo Science and Technology University (ISAT U)** through the **Office of the BIDS and AWARDS COMMITTEE**, intends to procure **AUTOCLAVE** for CY 2023, in accordance with Section **53.9** (Negotiated Procurement – **Small Value Procurement**) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.
2. The Approved Budget for the Contract (ABC) is **Three Hundred Ninety-Six Thousand Seven Hundred Four Pesos (396,704.00)**. The period for the performance of this obligations shall not go beyond the validity of the appropriations for this project. For purposes of evaluation, comparison and ranking of bids/offers, the suppliers who submitted the single / lowest calculated responsive quotation shall be awarded the Purchase Order after evaluation by the Technical Working Group (TWG).
3. The Procurement Mechanism to be used is **"BY LOT"**.
4. Please quote your **best offer** for item/s described herein, **subject to the (Terms of Conditions/Technical Specifications)** of this Request for Quotation (RFQ). Subject your quotation duly signed by your authorized representative **not later than 3:00 PM** on _____ at the Procurement Management Office (PMO) – BAC Secretariat Office, ISAT U, Burgos St., La Paz, Iloilo City. Quotations may also be submitted through email at the address and contact numbers indicated below.
5. Quotation shall be enclosed in a sealed envelope and addressed to the PMO – BAC Secretariat at the address given above. The envelope should have the PR/JR Number boldly and conspicuously identified.
6. The successful proponent must be able to meet/submit the following requirements:
 - 6.1 The **Terms and Conditions/Technical Specifications**, as provided.
 - 6.2 The **Schedule of Requirements**, as provided.
 - 6.3 A copy of 2023 **Business Permit/Mayor's Permit** and **PhilGEPs Registration Number** is also required to be submitted together with the signed quotation/proposal. (see GPPB Resolution No. 09-2020 Item 6.2)
 - 6.4 The **Omnibus Sworn Statement (GPPB-prescribed forms), Income/Business Tax Return for ABC's above PhP 500,000.00** shall be submitted *prior to award*. (see GPPB Resolution No. 09-2020 Item 6.3)
7. The quotation should be valid for sixty (60) calendar days from the due date indicated above.
8. ISAT U reserves the right to request for additional documents that it deems necessary in order to make any decision or any quotation.
9. All prospective suppliers must fill out the RFQ provided by ISAT U. Any quotation other than what is provided by the Procuring Entity (PE) or not complying with the RFQ requirements may not be considered.
10. ISAT U reserves the right to accept or reject any quotation, to annul the procurement process, or not to award the contract without thereby incurring any liability to the affected bidders.
11. Submission of quotation in response to this request shall be construed as commitment to undertake the services in accordance with the terms and conditions or specifications, and schedule of implementation set forth in this RFQ.
12. For any clarification, you may contact us at (033) 320-7184 local no. 133 or email us at bac.isatu@gmail.com


Corazon C. Corbal, Ph.D.
BAC Chair



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INSTRUCTIONS

1. Accomplish this RFQ correctly, accurately, and completely.
2. Do not alter the contents of this form in any way.
3. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

TECHNICAL SPECIFICATION

1. Please quote your **best offer** for item/s below. Please do not leave any blank items. Indicate "F" if the item offered is for FREE or "NA" for NOT AVAILABLE in the "Total Cost" if applicable.
2. Bidders must state "**Comply**" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

| Item No. | Product Category | Description/Specification | ABC per Line Item (If applicable) | QTY | Unit | <i>To be filled up by Supplier</i> | | | |
|----------|------------------|---|-----------------------------------|-----|------|--------------------------------------|----------------------------------|---------------------------|----------------------------|
| | | | | | | Bidder's Offer (State brand & model) | Bidder's Statement of Compliance | Unit Cost (VAT Inclusive) | Total Cost (VAT Inclusive) |
| 1 | <i>Autoclave</i> | Type: Full Automatic Type Chamber: Round Vertical Type Capacity: 62 Liters In size: (ø x H)m/m: 360 x 650 Temp. Range: Ambient to 130°C Temp. Controller LED Microprocessor programmable control Time Range: 99 Hours 59 min Digital Display Temp. Sensor: PT-100 (Exclusively for sterilizing, Auto tuning) Accuracy: ±0.5°C Material (in): Stainless steel (Out): SS41 steel late and powder coating Door system (out): One touch handle type: (single screw door) Basket: Stainless Steel (#304) manufactured for sterilizing 2ea Pressure range: 0~3kg/cm2 (Analog) Using pressure: 0~1.2kg/cm2 Wheel: Silicon carrier w/ fixed screw frame Electronic Power: AC 220V, 60Hz Single-phase Safety Device: Safely pressure valve, over temp, controller N.F.B Buzzer, switch, -etc- | | 1 | unit | | | | |
| | | <ul style="list-style-type: none"> Included: Installation, commissioning, and training of | | | | | | | |



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| | | operators by local service engineer | | | | | | | |
| | | <ul style="list-style-type: none"> All items must be brand new and not reconditioned Includes complete installation and demonstration | | | | | | | |
| | | x-x For official use of the approved external and internal research projects at the Iloilo Science and Technology University. This is in support for the research activities and laboratory services of the microbiology and biotech laboratories Requested by: (Gwen M. Anuevo) | | | | | | | |
| | | | | | | | | TOTAL | |

| SCHEDULE OF REQUIREMENT | | |
|--|------------------------------------|------------------|
| Particular | University Requirement | Supplier's Offer |
| Delivery Period | 90 CD upon receipt of PO | |
| Warranty Period | 1 year on parts and service | |
| After Sales Services <i>(If applicable)</i> | | |

| SUPPLIER'S INFORMATION | |
|-------------------------------|--|
| Supplier's Business Name | |
| Supplier's Business Address | |
| Contact No. | |
| Fax No. | |
| Email Address | |
| TIN No. | |
| PhilGEPS Registration No. | |

 Signature over Printed Name

 Position/Designation

 Date