



Republic of the Philippines  
**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**  
 La Paz, Iloilo City

Department: **BIDS AND AWARDS COMMITTEE**  
 Document Code: **QF-BAC-12**  
 Rev. No.: **02**  
 Effective Date: **April 1, 2018**

**JOB ORDER** DOC # **45653**

Name of Supplier: **ILOILO PRINTING AND SERVICES** J.O. No. **2022-07-225**  
 Address: **R. Mapa St., Old Airport Road Mandurriao, Iloilo City** Date: **July 21, 2022**  
 TIN: **154-542-277-000** Mode of Procurement: **Public Bidding**

Gentlemen:

Please execute/carry out the following job/project subject to the terms and conditions contained herein:

Project Title: **Printing of Student Handbook** Contract Duration: **30 Calendar days upon approval of final lay-out**  
 Location: **Burgos St. Lapaz, Iloilo City** Payment Term: **CHARGE**

Item No.	Job/Work Category	Description	Quantity	Unit	Unit Cost	Total Cost
1	Printing of Student Handbook	Printing of University Student Handbook Materials Cover-C2S #220 lbs Ink- Coloresep (2 pages) with plastic lamination (glossy) Cover Pages: Outside Front, outside Back Colored Inside Back-with print black and white Inside Front- Blank Inside Bookpaper #70 Total No. of Pages - 100 pages with 6 pages colored inside pages Size: 5" x 8.5" (half-short) softbound, process offset printing Scope of works: Manual Layouting/editing and printing Brand: Philippine brand  *****Nothing follows***** For official use at the Office of Student affairs and Services Requested by: Ely S. Ciasico /	5000	pcs	41.00	205,000.00
					<b>Total</b>	<b>205,000.00</b>

**Total Amount in Words: Two Hundred Five Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

CONFORME:

Very truly yours,

*[Signature]*  
**ILOILO PRINTING AND SERVICES**  
 Supplier  
**8-8-2022**  
 Date

*[Signature]*  
**RAUL F. MUYONG, Ed.D.**  
 University President  
**AUG 04 2022**

Funds Available:

Checked and Verified by: **FLORENCE M. CABUNDUCAN**  
 Administrative Officer II  
**MARIA CELINA C. SAMIS**  
 AOV / Supply Officer

Amount: **205,000.00**  
**164**  
 ALOBS No.: **2022-08-0656**

*[Signature]*  
**JESSICA M. GENZOLA**  
 Accountant IV  
 Date

Date