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**CHECKLIST OF ELIGIBILITY & TECHNICAL AND FINANCIAL REQUIREMENTS FOR BIDDERS (GOODS)**

Project Reference No. \_\_\_\_\_

Name of Contract \_\_\_\_\_

Location of the Contract \_\_\_\_\_

Bidder \_\_\_\_\_

**A. Eligibility Requirements**

**i** PHILIGEPS Certificate of Registration and membership in accordance with Section 8.5.2 of IRR, except for foreign bidders participating in the Procurement by a Philippine Foreign Service Office of Post, which shall submit their eligibility documents under Section 23.1 of this IRR. Provided, that the winning bidder shall register with the PHILIGEPS in accordance with Section 37.1.4 of this IRR.

**ii** Statement of the prospective bidder of all its ongoing and completed government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the relevant period as provided in the Bidding Documents.

**iii** The statement shall include all information required in the BDS prescribed by the GPPB.

**Statement of the bidder's Single Largest Completed Contract (SLCC)** similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the IRR, within the relevant period as provided in the Bidding Documents.

**Note:** Statement of Completed government and private contracts shall be supported with Purchase Order, Certificate of Inspection and Acceptance and other related documents.

**iv** The prospective bidder's computation for its Net Financial Contracting Capacity (NFFC), or a commitment from a Universal or Commercial Bank to extend a credit line in favor of the prospective bidder if awarded the contract.

**v** Valid Joint Venture Agreement (JVA) in case the joint venture is already in existence. In the absence of a JVA duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the event of a contract award shall be ground to the forfeiture of the security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitute compliance.

**vi** Bid Security in the prescribed form, amount and validity period

**vii** Technical Specifications which may include the following:

vii.a Production/Delivery Schedule

vii.b Manpower Requirements

vii.c After-Sales service/ parts/ warranty if applicable

vii.d Brochures/certificates if applicable

**viii** Omnibus Sworn Statement by the Prospective bidder or its duly authorized representative in the form prescribed by the GPPB as to the following:

a. It is not "blacklisted" or barred from bidding by the GOP or any of its agencies, offices, corporations or LGUs, including foreign government/foreign or international financing corporations, whose blacklisting rules have been recognized by the GPPB.

b. The signatory is the duly authorized representative of the prospective bidder and shall grant full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuring contract accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate whichever is applicable.

c. It is authorizing the Head of the Procuring Entity or his duly authorized representatives to verify all the documents submitted;

d. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct.

e. The bidder is not related to the head of the Procuring entity, members of the BAC, TWG, and the BAC Secretariat, Head of the Project Management, Office of the End-user unit, and the project Consultants by consanguinity of affinity up to the third civil degree.

f. It complies with the bidders/responsibilities

g. It complies with existing labor laws and standards.

h. Did not give or pay directly or indirectly, any commission, amount, fee or any form of consideration, pecuniary or otherwise, to any persons or official, personnel or representative of the government in relation to any procurement project or activity.

**B. Financial Documents**

**i** Daily Signed Bid prices in the Bill of Quantities

**ii** Recurring and maintenance costs if applicable

**iii** Any other documents required in the BDS