



Republic of the Philippines  
**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**  
 La Paz, Iloilo City  
 • Teleline: (033)320-7190 • Telefax: (033)320-4274  
 • Website: www.istau.edu.ph



April 4, 2022

**NOTICE TO PROCEED**

**MS. LEONORA G. CABALLA**  
 Proprietor  
**STARLAB MEDICAL AND SCIENTIFIC APPARATUS SUPPLY**  
 Justinville Subd. Reel II, Bacoor, Cavite

**Madam:**

The attached Purchase Order No. 2022-03-108 having been approved, notice is hereby given to your company that work may proceed with the **DELIVERY OF SLIDES**-with Project Ref. No. SVP 2022-48.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the purchase order and in accordance with the implementing schedule.

Further, you are requested to coordinate with the Procurement Management Office with contact # 320-7190 loc.125 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Keep one copy and return the other to the office of the undersigned.

Very truly yours,

BY THE AUTHORITY OF THE  
 UNIVERSITY PRESIDENT  
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**CARMELO V. AMBUT, Ed. D.**  
 Vice President for Research and Extension  
 OFFICER-IN-CHARGE

**RAUL F. MUYONG, Ed.D.**  
 SUC President III

I acknowledge receipt of this Notice on: April 11, 2022  
 Name of Representative of the Bidder: Leonora G. Caballa  
 Authorized Signature: *Caballa*