



Republic of the Philippines  
**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**  
 La Paz, Iloilo City  
 • Trunkline: (033)320-7190 • Telefax: (033)329-4274  
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## INVITATION TO BID

**THE ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY (ISAT U)**, Burgos Street, La Paz, Iloilo City, invites interested Suppliers/Bidders to apply for eligibility and to bid for the hereunder project:

Name of Project : Procurement of Office Supplies  
 Project Reference No. : ISAT U GOODS-2017-03-22  
 ABC : P1, 177,735.30  
 Location : ISAT U Main Campus, Burgos St. La Paz, Iloilo City  
 Source of Funds : General Appropriation (Fund 101)

Prospective bidders should have experience in undertaking a single similar project of at least Twenty Five (25%) of the ABC to be bid, within the last five (5) years. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use the "pass/fail" compliance. Post-qualification of the lowest calculated bid shall be conducted.

### SCHEDULE OF ACTIVITY

Receipt of Letter of Intent and issuance of bid documents	March 23, 2017 to April 16, 2017	8:00 a.m. – 5:00 p.m. ISAT U BAC Office
Pre-bid Conference	March 30, 2017	3:00 p.m. VPAA Conference Room
Deadline for Submission of Bids	April 20, 2017	1:30 p.m. VPAA Conference Room
Opening of Bids	April 20, 2017	2:00 p.m. VPAA Conference Room

A complete set of Bid documents will be available at the BAC Office (c/o Caren N. Songcuya ) Telephone No. 3207190-Local 208 to prospective bidders only upon payment of a non-refundable amount of **One Thousand Two Hundred Pesos (P1,200.00)** to the Cashier's Office. It may also be downloaded free of charge from the website: [www.isatu.edu.ph](http://www.isatu.edu.ph), provided that the bidder shall pay a non refundable fee for the bidding documents, not later than the submission of bid.

Only bidders who have purchased the bidding documents shall be allowed to participate in the pre-bid conference. The BAC of ISAT U reserves the right to accept or reject all bids at any time prior to contract award, without hereby incurring liability to the affected bidder or bidders.

The Iloilo Science and Technology University assumes no responsibility whatsoever to compensate or indemnify the supplier/bidders for any expenses incurred in the preparation of their bids.

**DOMINICO SERGIE O. VALENCIANA, Ed. D.**  
 OIC - BAC Chair