

Republic of the Philippines

ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY

La Paz, Iloilo City

	Department:	Bids and Awards Committee		
	Doc. Code:	QF-BAC-02		
-	Rev. No.:	00		
	Effective Date:	July 1, 2022		

REQUEST FOR QUOTATION

(PR/JR NO.)	:	SVP-2023-003	Date	:	
(Doc Track No.	:	49464

TO: ALL PROSPECTIVE SUPPLIERS

- The Iloilo Science and Technology University (ISAT U) through the Office of the BIDS and AWARDS
 <u>COMMITTEE</u>, intends to procure PROGRAMMABLE LOGIC CONTROLLER for CY 2023, in accordance with Section 53.9 (Negotiated Procurement Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.
- The Approved Budget for the Contract (ABC) is <u>Eighty Thousand Pesos (80,000.00)</u>. The period for the
 performance of this obligations shall not go beyond the validity of the appropriations for this project. For
 purposes of evaluation, comparison and ranking of bids/offers, the suppliers who submitted the single / lowest
 calculated responsive quotation shall be awarded the Purchase Order after evaluation by the Technical
 Working Group (TWG).
- 3. The Procurement Mechanism to be used is "BY LOT".
- 4. Please quote your **best offer** for item/s described herein, **subject to the** <u>(Terms of Conditions/Technical Specifications)</u> of this Request for Quotation (RFQ). Subject your quotation duly signed by your authorized representative **not later than 3:00 PM** on ______at the Procurement Management Office (PMO) BAC Secretariat Office, ISAT U, Burgos St., La Paz, Iloilo City. Quotations may also be submitted through email at the address and contact numbers indicated below.
- Quotation shall be enclosed in a sealed envelope and addressed to the PMO BAC Secretariat at the address
 given above. The envelope should have the PR/JR Number boldly and conspicuously identified.
- 6. The successful proponent must be able to meet/submit the following requirements:
 - 6.1 The Terms and Conditions/Technical Specifications, as provided.
 - 6.2 The **Schedule of Requirements**, as provided.
 - A copy of 2022 **Business Permit/Mayor's Permit** and **PhilGEPS Registration Number** is also required to be submitted together with the signed quotation/proposal. (see GPPB *Resolution No. 09-2020 Item 6.2*)
 - The Omnibus Sworn Statement (GPPB-prescribed forms), Income/Business Tax Return for ABC's above PhP 500,000.00 shall be submitted prior to award. (see GPPB Resolution No. 09-2020 Item 6.3)
 - 7. The quotation should be valid for sixty (60) calendar days from the due date indicated above.
 - 8. ISAT U reserves the right to request for additional documents that it deems necessary in order to make any decision or any quotation.
 - 9. All prospective suppliers must fill out the RFQ provided by ISAT U. Any quotation other than what is provided by the Procuring Entity (PE) or not complying with the RFQ requirements may not be considered.
 - ISAT U reserves the right to accept or reject any quotation, to annul the procurement process, or not to award the contract without thereby incurring any liability to the affected bidders.
 - 11. Submission of quotation in response to this request shall be construed as commitment to undertake the services in accordance with the terms and conditions or specifications, and schedule of implementation set forth in this RFQ.
 - 12. For any clarification, you may contact us at (033) 320-7184 local no. 133 or email us at bac.isatu@gmail.com

Corazon C. Corbal, Ph.D. BAC Chair



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INSTRUCTIONS

- 1. Accomplish this RFQ correctly, accurately and completely.
- 2. Do not alter the contents of this form in any way.
- 3. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- 4. Failure to follow these instructions will disqualify your entire quotation.

TECHNICAL SPECIFICATION

- 1. Please quote your <u>best offer</u> for item/s below. Please do not leave any blank items. Indicate "F" if the item offered is for FREE or "NA" for NOT AVAILABLE in the "Total Cost" if applicable.
- 2. Bidders must state <u>"Comply"</u> or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

	Product Category	Description/Specification	ABC per Line Item (If applicable)	QTY	Unit	To be filled up by Supplier			
Item No.						Bidder's Offer (State brand & model)	Bidder's Statement of Compliance	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
1	Programma ble Logic Controller	Logo Soft Comfort V8, Single Licence, 1 Installation E-SW, SW and Docu. On DVD, 6-Languages, Executable Under WINXP, WIN7, WIN8 all versions, 32/64- bit MAC OSX 10. 610.9 LINUX SUSE 11.3, SP3, K 3.0.76		4	sets				
		x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-							
		1						TOTAL	

SCI	HEDULE OF REQUIREMENT	
Particular	University Requirement	Supplier's Offer
Delivery Period	30 CD upon receipt of PO	
Warranty Period		
After Sales Services (If applicable)		



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	SUPPLIER'S	INFORMATION	
Supplier's Business	Name		
Supplier's Business	Address		
Contact No.			
Fax No.			
Email Address			
TIN No.			
PhilGEPS Registrati	on No.		
	•		
	,	Signature ove	r Printed Name
		Position/[Designation
		D	ate

Date