



Republic of the Philippines
ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY
La Paz, Iloilo City
• Trunkline: (033)320-7190 • Telefax: (033)329-4274
• Website: www.isatu.edu.ph



NOTICE TO PROCEED

December 28, 2022

MS. JENEVIE TUMANDAY

Proprietor
CIRCLE COMPUBIZ
Brgy. Ortiz Plaza
Libertad Iloilo City

Madam:

The attached **Purchase Order No. 2022-12-407** having been approved, notice is hereby given to your company that work may proceed with the **DELIVERY OF DESKTOP COMPUTER FOR AUDITOR OFFICE with Project Ref. No. SVP-2022-273.**

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the purchase order and in accordance with the implementing schedule.

Further, you are requested to coordinate with the **Procurement Management Office** with contact # 320-7190 loc.125 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Keep one copy and return the other to the office of the undersigned.

Very truly yours,


RAUL F. MUYONG, Ed. D.
SUC President III

I acknowledge receipt of this Notice on: 01-05-23

Name of Representative of the Bidder: WILFREDO ROPA

Authorized Signature: 