	Republic of the Philippines		Department:	Bids and Awards Committee
	ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY		Doc. Code:	QF-BAC-02
	La Paz, Iloilo City		Rev. No.:	00
	REQUEST FOR QUOTATION		Effective Date:	July 1, 2022

(PR/JR NO.) : SVP-2022-344


Date : _____

Doc Track No. : 50304

TO: ALL PROSPECTIVE SUPPLIERS

1. The **Iloilo Science and Technology University (ISAT U)** through the Office of ***the BIDS and AWARDS COMMITTEE***, intends to procure **DEHYDRATED MEDIUM FOR ENUMERATION OF COAGULASE POSITIVE STAPHYLOCOCCI AND OTHER SUPPLIES AND MATERIALS** for CY 2022, in accordance with Section **53.9** (Negotiated Procurement – ***Small Value Procurement***) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.
2. The Approved Budget for the Contract (ABC) is ***Fifty-two thousand five hundred pesos (52,500.00)***. The period for the performance of this obligations shall not go beyond the validity of the appropriations for this project. For purposes of evaluation, comparison and ranking of bids/offers, the suppliers who submitted the single / lowest calculated responsive quotation shall be awarded the Purchase Order after evaluation by the Technical Working Group (TWG).
3. The Procurement Mechanism to be used is ***"BY LOT"***.
4. Please quote your **best offer** for item/s described herein, **subject to the *(Terms of Conditions/Technical Specifications)*** of this Request for Quotation (RFQ). Subject your quotation duly signed by your authorized representative **not later than 3:00 PM** on _____ at the Procurement Management Office (PMO) – BAC Secretariat Office, ISAT U, Burgos St., La Paz, Iloilo City. Quotations may also be submitted through email at the address and contact numbers indicated below.
5. Quotation shall be enclosed in a sealed envelope and addressed the PMO – BAC Secretariat at the address given above. The envelope should have the PR/JR Number boldly and conspicuously identified.
6. The successful proponent must be able to meet the following requirements:
 - 6.1 The **Terms and Conditions/Technical Specifications**, as provided.
 - 6.2 The **Schedule of Requirements**, as provided.
 - 6.3 A copy of your 2022 **Business Permit/Mayor's Permit** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. (see GPPB Resolution No. 09-2020 Item 6.2)
 - 6.4 The **Omnibus Sworn Statement (GPPB-prescribed forms)**, **Income/Business Tax Return for ABC's above PhP 500,000.00** will also be required to be submitted **prior to award**. (see GPPB Resolution No. 09-2020 Item 6.3)
7. The quotation should be valid for sixty (60) calendar days from the due date indicated above.
8. ISAT U reserves the right to request for additional documents that it deems necessary in order to make any decision or any quotation.
9. All prospective suppliers must fill out the RFQ provided by ISAT U. Any quotation other than what is provided by the Procuring Entity (PE) or is patently not complying with the RFQ requirements may not be considered.
10. ISAT U reserves the right to accept or reject any quotation, to annul the procurement process, or not to award the contract without thereby incurring any liability to the affected bidders.
11. Submission of quotation in response to this request shall be construed as commitment to undertake the services in accordance with the terms and conditions or specifications, and schedule of implementation set forth in this RFQ.
12. For any clarification, you may contact us at (033) 320-7184 local no. 133 or email us at bac.isatu@gmail.com


Corazon C. Corbal, Ph.D.
 BAC Chair

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INSTRUCTIONS

1. Accomplish this RFQ correctly, accurately and completely.
2. Do not alter the contents of this form in any way.
3. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

TECHNICAL SPECIFICATION

1. Please quote your **best offer** for item/s below. Please not leave any blank items. Indicate "F" if the item offered is for FREE or "NA" for NOT AVAILABLE in the "Total Cost" if applicable.
2. Bidders must state **"Comply"** or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

Item No.	Product Category	Description/Specification	ABC per Line Item (If applicable)	QTY	Unit	<i>To be filled up by Supplier</i>			
						Bidder's Offer (State brand & model)	Bidder's Statement of Compliance	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
1	Dehydrated medium for enumeration of coagulase positive Staphylococci	Medium for the enumeration of coagulase positive Staphylococci in food products, in animal feeds and in environmental samples; Dehydrated base medium; allows count of pathogenic staphylococci in 22 hours; 500g bottle		1	bottle				
2	Dehydrated medium for enumeration of yeasts and molds	Medium that allows the enumeration of yeast and molds in all human and animal food products regardless of their water activity; allows enumeration after 54 hours of incubation; 500 g vial		1	vial				
3	Plate Count Agar	Medium containing glucose and yeast extract used in food bacteriology to enumerate aerobic bacteria in milk, meats, meat-based products, other food products, as well as for the analysis of pharmaceuticals, cosmetics and their associated raw materials; composed of trytone, yeast extract, glucose, and bacteriological agar; 500g bottle		1	bottle				

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4	Powder base medium for simultaneous detection and enumeration of <i>E. coli</i> and other coliforms	Allows simultaneous detection and differentiation between <i>E. coli</i> and other coliforms in one medium ; used for food or water samples; high color contrast (mauve of blue) between colonies and no mixing of both colors during reading of results; total coliforms detection after 24 hours of incubation; fecal coliform detection after 24 hours of incubation; 5000 mL pack	1	pack					
		X-X For official use of the research project entitled "Pilot Testing of Solar Powered Dehydrator Machine for Processing of Agri-Products" funded by the DOST PCAARRD. Requested by: (DR. RENERIO S. MUCAS)							
TOTAL									

SCHEDULE OF REQUIREMENT		
Particular	University Requirement	Supplier's Offer
Delivery Period	30 calendar days upon signing of PO	
Warranty Period	1 year warranty for equipment	
After Sales Services (If applicable)	Free of charge spare parts and technical service within the warranty period.	

SUPPLIER'S INFORMATION	
Supplier's Business Name	
Supplier's Business Address	
Contact No.	
Fax No.	
Email Address	
TIN No.	

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PhilGEPS Registration No.	
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 Signature over Printed Name

 Position/Designation

 Date