



Republic of the Philippines
ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY

La Paz, Iloilo City

• Trunkline: (033)320-7190 • Telefax: (033)329-4274
• Website: www.isatu.edu.ph



NOTICE TO PROCEED

September 19, 2022

MS. MARY JOY E. RICONALLA

Solutions Sales Specialist

MICROGENESIS SOFTWARE INC.

Unit 1202 Paragon Plaza Bldg.

162 Edsa Corner Reliance St., Mandaluyong City

Madam:

The attached **Purchase Order No. 2022-09-306** having been approved, notice is hereby given to your company that work may proceed with the **DELIVERY OF LAPTOP AND TESTER - with Project Ref. No. SVP-2022-222**.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the purchase order and in accordance with the implementing schedule.

Further, you are requested to coordinate with the **Procurement Management Office** with contact # 320-7190 loc.125 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Keep one copy and return the other to the office of the undersigned.

Very truly yours, *Raul*

RAUL F. MUYONG, Ed. D.
SUC President III

SEP 20 2022

RAUL F. MUYONG, Ed. D.
SUC President III

I acknowledge receipt of this Notice on: SEP. 22, 2022

Name of Representative of the Bidder: MARY JOY E. RICONALLA

Authorized Signature: *[Signature]*