



Republic of the Philippines  
**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**

La Paz, Iloilo City

**JOB ORDER**

**DOC # 47159**

|                 |                           |
|-----------------|---------------------------|
| Department:     | BIDS AND AWARDS COMMITTEE |
| Document Code:  | QF-BAC-12                 |
| Rev. No.:       | 02                        |
| Effective Date: | April 1, 2018             |

Name of Supplier: **PANORAMA PRINTING, INC.** J.O. No.: 2022-07-216

Address: Cor. Simon Ledesma-Lopez Sts., Jaro, Iloilo City Date: July 19, 2022

TIN: 004-863-478-000

Mode of Procurement:

**Small Value Procurement**

Gentlemen:

Please execute/carry out the following job/project subject to the terms and conditions contained herein:

Project Title: **Printing of Diploma Jacket**

Contract Duration:

**15 days upon approval receipt of final layout**

Location: **Burgos St. Lapaz, Iloilo City**

Payment Term:

**Charge**

| Item No. | Job/Work Category | Description   | Quantity | Unit | Unit Cost    | Total Cost        |
|----------|-------------------|---|----------|------|--------------|-------------------|
| 1        | Diploma Jacket    | Printing of Customized Certificate Holder<br>Material Cover: imported upholstery, with logo stamped in Blue/Red Flame and Heat Sealed<br>Inside: Colored printed curricular offerings and loose leaf, (congratulatory message) in a cactus short bond paper<br>Color: Gold<br>Process: offset<br>Size: 8.5" x 11"<br><br>*****Nothing follows*****<br>For official use on during the Commencement Program<br>Academic Year 2021-2022<br>Requested by: Corazon C. Corbal | 3000     | pcs  | 250.00       | 750,000.00        |
|          |                   |   |          |      | <b>Total</b> | <b>750,000.00</b> |

**Total Amount in Words: Seven Hundred Fifty Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

CONFORME:

*Ma. Salvacion Amihan*  
**PANORAMA PRINTING, INC.**

Supplier

*July 24, 22*  
Date

Very truly yours,

*Raul F. Muyong*  
**RAUL F. MUYONG, Ed.D.**

University President

*JUL 22 2022*  
Date

Funds Available:

Checked and Verified by:

*Jessica M. Genzola*  
**JESSICA M. GENZOLA**

Accountant IV

Date

*Maria Celina C. Samis*  
**MARIA CELINA C. SAMIS**

AOV / Supply Officer

Date

Amount:

**750,000.00**

ALOBS No.:

*2022-07-0623*