

PURCHASE ORDER

ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY

Burgos St., LaPaz, Iloilo City

DOC # 45805

Supplier : PROGRESS HOME & OFFICE FURNISHINGS	P.O. No. : 2022-07-205
Address : 10 Lopez Jaena St., Lopez Jaena Sur, Lapaz, Iloilo City	Date : July 11, 2022
TIN : 002-884-643-000	Mode of Procurement : Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Burgos Street, La Paz, Iloilo City	Delivery Term : 30 Calendar days upon signing of P.O.
Date of Delivery : _____	Payment Term : CHARGE

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Computer Table, CP-6048GY Computer Table 25mm thick top, melamine made, with pull out keyboard and drawer scratch and chemical resistant, gray color	1	2,975.00	2,975.00
2	unit	Steel Cabinet, FC D4N Filing Cabinet 4 drawer with centralized lock, powder coated finish, gauge 22 GI sheet with drawer divider, gray color Dimension: (H) 140 x (W) 46 x (D) 62 cm	1	9,500.00	9,500.00
3	unit	Office Table, CP-1260 Clerical Table with fixed drawer center and 3 side drawer with lock 18 mm melamine top, scratch and chemical resistant, gray color Dimension: (W) 120 x (D) 60 x (H) 75cm	1	5,280.00	5,280.00
4	unit	Sofa, TC-C Sofa/YXD-SB014 Center Table 3 seater sofa w/o armrest, high density foam, center table with metal frame and tempered glass top, black color Dimension: (W)160 x (D)70 cm (SOFA) Dimension: (W)100 x (D)50 x (H)40cm	1	16,630.00	16,630.00
5	unit	Cabinet, LC004 LT Lateral Filing Cabinet Gauge 22 GI Sheet in powder coated finish, with metal divider with centralized lock, gray color Dimension: (H)138 x (W)90 x (D)45cm	1	15,800.00	15,800.00
*****Nothing follows*****					
For official use in the Virtual Learning Environment (VLE) Office					
Requested by: Ramil G. Lumauag					
				Total	50,185.00

(Total Amount in Words): Fifty Thousand One Hundred Eighty Five Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

PROGRESS HOME & OFFICE FURNISHINGS

Name of Supplier

Date

GABRIEL M. SALISTRE, JR., D.I.T

VP for Admin and Finance

Date

Fund Cluster : 164Funds Available : 88,600

JESSICA M. GENZOLA

Accountant IV

ORS/BURS No. : 2022-07-0600

Date of the ORS/BURS: _____

Amount : 50,185.00

1-04-00-010