

CONTRACT
Preventive Maintenance of Two (2) Units Passenger Elevator at the
Research Hub Building and CEA-ICT Building
(Negotiated Procurement)

KNOW ALL MEN BY THESE PRESENTS:

This AGREEMENT entered into and executed on this NOV day 5 2021, 2021 in the City of Iloilo, Philippines, by and between:

The **ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY (ISAT U)**, a state university created by virtue of Republic Act No. 10595 located at Burgos Street, La Paz, Iloilo City, herein represented by **DR. RAUL F. MUYONG**, President, hereinafter referred to as the **UNIVERSITY**.

-and-

DLC ELECTRO MECHANICAL ENGINEERING SERVICES, represented by **DANIELO L. CERINA**, with office address at Rm. 314, 3/F Calle Real Center, J.M. Basa St., Iloilo City hereinafter referred to as **CONTRACTOR**.

- witnesseth -

WHEREAS, the UNIVERSITY has programmed the Preventive Maintenance of two (2) Units Passenger Elevator at the Research Hub Building and CEA-ICT Building ~~both~~ located at ISAT University Main Campus in Burgos St., La Paz, Iloilo City, for the ~~period of one (1) year~~;

WHEREAS, the UNIVERSITY conducted Negotiated Procurement as alternative mode of procurement as a result of two-failed buildings for the said project wherein the contractor was the sole bidder;

WHEREAS, based on the recommendation of the Bids and Awards Committee (BAC), the University President duly authorized by the ISAT U Board of Regents awarded to the CONTRACTOR the execution of the Project in the amount of **Fifteen Thousand Pesos (PhP 15,000.00)** per month or equivalent to **One Hundred Eighty Thousand Pesos (PhP 180,000.00)** only for the period of **one (1) year** subject to the following terms and conditions.

ARTICLE 1
(Contract Documents)

The following documents shall constitute integral parts of this Contract, as full to all intents and purposes, as if the contents thereof are incorporated and set forth herein:

1	Annual Procurement Plan, PPMP
2	Purchase Request No. <u>PB No. 31</u>
3	Project Procurement Management Plan
4	Invitation to Bid
4.1	PhilGEPS Posting
4.2	Minutes, Pre-bid Conference, February 23, 2021
4.3	Minutes, Opening of Bids, March 8, 2021
4.4	Reso. No. 2021 – 05, Declaring Failure of Bidding
5	Invitation to Bid
5.1	PhilGeps Posting, Cert. of Posting
5.2	Project Procurement Management Plan
5.3	Minutes, Pre-bid Conference, March 17, 2021
5.4	Minutes, Opening of Bids, March 30, 2021
5.5	Reso. No. 2021 – 06, Declaring Failure of Bidding
6	Reso. No. 2021 – 15, Recommending to the HOPE to Employ Negotiated Procurement as an Alternative Mode of Proc. under Sec. 53.1
7	Minutes of the Mandatory Review – April 20, 2021
8	Invitation for Negotiated Procurement = May 24, 2021
8.1	Minutes of Negotiated Procurement, May 24, 2021
9	Invitation for Negotiated Procurement
9.1	PhilGEPS Posting

9.2	Minutes of Negotiated Procurement, Negotiation Proper, June 17, 2021
9.3	Minutes of the Opening of Bids, Best and Final Offer, June 29, 2021
10	Bidders Eligibility and Technical Documents
11	BAC Checklist of Eligibility and Technical Documents
12	Bid Security
13	Bidders Financial Documents
14	Abstract of Bids as Read
15	Bid Evaluation Report of Technical Working Group (TWG) as Read
16	Summary of Bid Evaluation
17	Abstract of Bids as Calculated
18	Notice of Bid Evaluation
19	Notice to Conduct Post-Qualification
20	Post Qualification Documents
21	Post Qualification Evaluation Report
22	Notice of Post-Qualification
23	BAC Resolution to Award No. <u>38</u> as SCRB
24	Notice of Award
25	Performance Bond

ARTICLE II (Scope of Work)

The CONTRACTOR, in consideration of the payment to be made by the UNIVERSITY as specified herein, hereby covenants and agrees to execute and complete the works at cost and conformity in all respect with the provisions of this Contract and shall provide all the materials, equipment and labor needed and necessary in the completion of the Project for the following but not limited to the herein scope of works:

1. Check and test all safety circuit devices such as governor switch, limit switch, position switches, stop switches and maintenance switch.
2. Check condition of hoisting cable, travelling cable and shackle rod
3. Check and adjust if necessary, hatchway doors for proper alignment
4. Test condition of door motor and car cage door during opening and closing. Make adjustments if necessary.
5. Check overload device if functioning according to its rated load capacity
6. Conduct low speed test run to inspect hatchway for foreign object that can hinder its up and down operation.
7. Apply lubrication for all moving mechanical parts such as door rails, bearings, etc.
8. Always inspect tightening of bolts and nuts and all electrical terminals
9. Clean machine room, control panel, elevator car top and elevator pit
10. Traction machine inspection (gear oil, brake plunger, brake drum gear)
11. Inspect and test elevator leveling at all floors.
12. Test elevator ready for use

ARTICLE III (Consideration/Contract Price)

For and in consideration of the full satisfactory and faithful performance by the CONTRACTOR of the undertakings defined under this Contract, the UNIVERSITY agrees to pay the CONTRACTOR the amount of **Fifteen Thousand Pesos (PhP 15,000.00)** payable monthly upon completion of the prescribed scope of works and submission of billing for the services rendered.

ARTICLE IV (Completion Time)

The CONTRACTOR shall perform and complete all the works specified in the contract every month for the period of one (1) year which will commence ten (10) days upon receipt of the Notice to Proceed.

IN WITNESS THEREOF, the parties hereto have set their signatures on the date first above written at the City of Iloilo, Philippines.

GABRIEL M. SALUSTRE, JR.

ALBERT Z. JANAPON

DANIELO L. CERINA

RAUL H. MUÑOZ, JR.

By:

RAUL F. MUYONG, Ed.D.
SUC President III

By:

DANIELO L. CERINA
Owner/Manager

WITNESSETH

ALBERT Z. JANAPON
OIC Director, PDAS

In behalf of the Contractor

REPUBLIC OF THE PHILIPPINES)
CITY OF ILOILO)

ACKNOWLEDGMENT

Before me, on this _____ day of _____, personally appeared

DR. RAUL F. MUYONG with Valid I.D. No. PRC No. 0444477 and

DANIELO L. CERINA with valid I.D. PRC No. 0006568

known to me to be the same persons who executed the foregoing instrument and acknowledge that this is true act and voluntary deed.

This instrument consisting of three (3) pages including the page where this acknowledgement is written has been signed by both parties and their instrument witnesses on each and every page thereof.

Doc. No. _____
Book No. _____
Page No. _____
Series of _____

NOTARIAL PUBLIC
CITY OF ILOILO, PROVINCE OF ILOILO
JAN 17 2021
NOTARY PUBLIC NO. 74 ROLL NO. 25533
CLEV-002873 UNTIL 4/24/2021
TIR: 117-255-74