	Republic of the Philippines ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY La Paz, Iloilo City	Department:	BIDS AND AWARDS COMMITTEE
		Document Code:	QF-BAC-02
	CANVASS PAPER	Rev. No.:	03
		Effective Date:	August 3, 2015

PR No: SVP-2021-102 Date: _____

GENTLEMEN:

You are hereby invited to qoute your price of the articles listed below for immediate delivery if available in your stock. Please submit your qoutation in sealed envelope to the Supply Officer, or thru the bearer on _____ before 3:00 PM. We may purchase from you all articles in qoutation subject to the existing regulation governing purchase in case your price should be most advantageous to the GOVERNMENT.

For inquiries, please call at Tel. No. (033) 320-7190 Loc 126.

Dr. Corazon C. Corbal
Chairman
Bids and Awards Committee

Canvassed by:
Ann Lovelle D. Faja / Lester John Rotersos
Printed Name and Signature

Delivery period upon receipt of order: 30 Calendar Days

Approved Budget: (Php) **Php 50,000.00**

Item No.	ITEM		Quantity	Unit	Unit Cost
	Product Category	Description/Specifications			
1	photocopier	Dual scan document processor supporting A6 original with 2 sets of compatible toner P50,000.00/unit	1	unit	
		General type: B/W Multifunctional for A4 format engine speed: Up to 40 pages per minute A4 Resolution: 300 dpi 600 dpi 1,200 dpi Power consumption: copying/printing:661 w, ready Mode 21 W, sleep-mode: 1W General memory: standard 512 MB, Max, 1,536 MB			
		x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x			
		For Official use in the Office of Instruction			
		Requested by: (Dr. Corazon C. Corbal)			

We hereby propose to furnish and deliver the above articles according to the specifications quoted above.

CONTRACTOR/ DEALER: _____

Address: _____ Tel No: _____

AUTHORIZED REPRESENTATIVE: _____

NAME Signature Date