

PURCHASE ORDER

ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY
Burgos St., LaPaz, Iloilo City

DOC # 39255

Supplier : **PHILIPPINE DUPLICATORS, INC.** P.O. No. : 2021-03-088
Address : **Cor. Burgos-Magdalo Sts., Lapaz, Iloilo City** Date : **March 22, 2021**
TIN : **000-412-893-000** Mode of Procurement : **Small Value Procurement**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Burgos Street, La Paz, Iloilo City** Delivery Term : **30 Calendar Days upon Signing of P.O.**
Date of Delivery : _____ Payment Term : **CHARGE**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Photocopier Gestetner M2701 w/ ARDF (Auto Reverse Document Feeder) Functions: Print, Scan, Copy Operation panel: 4-Line LCD Warm-up time: 19 seconds First output speed: 6.5 seconds Continuous output speed: 27 ppm Memory standard: 512MB ARDF capacity: 50 sheets Resolution: 600dpi Warranty: 1 year parts / lifetime service warranty *****Nothing follows***** For official use of the Procurement Management Office Requested by: Mercy L. Diaz	1	78,000.00	78,000.00
					78,000.00

(Total Amount in Words): Seventy Eight Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

PHILIPPINE DUPLICATORS, INC.

Name of Supplier

Date

Very truly yours,

GABRIEL M. SALISTRE, JR., D.I.T.

VP for Administration and Finance

APR 19 2021

Date

Fund Cluster : 164

Funds Available :

JESSICA M. GENZOLA

Accountant III

ORS/BURS No. : 2021-03-0278

Date of the ORS/BURS:

Amount : 78,000.00